



HIGHLAND SCHOOL DISTRICT NO. 203

P.O. BOX 38 – 17000 SUMMITVIEW ROAD
COWICHE, WASHINGTON 98923
(509) 678-8630 FAX (509) 678-4177

Superintendent:
Mark Anderson
School Board:
Nikki Keller
David Barnes
Lupita Flores
Carlos López
Cindy Reed

March 14, 2023 Highland School District is accepting applications for the following position:

Substitute Food Service Cooks

Duties: Substitute will help set up, serve and clean-up for breakfast and lunch as needed.

Qualifications: The applicant must:

1. Be a high school graduate, or equivalent, with basic skills in reading, writing, math and communications; must enjoy working with people of all ages and be a team player working with the School Nutrition Supervisor, teachers and custodial staff.
2. Have the ability to follow instructions, work independently; must be flexible.
3. Be willing and able to do the specified work in the given time frame.
4. Demonstrate the physical strength to perform lifting tasks associated with position, up to 40 pounds.
5. Be licensed for vehicle operation in Washington State and Yakima County.
6. Represent the district's food service program in a positive manner and convey that positive attitude to students and community members.
7. Hold a health card for food service.
8. Have the ability to learn operation of food service equipment. Must be willing to assist in cleaning cooking equipment, kitchens including sweeping, mopping, emptying garbage containers.
9. Maintain an appearance and personal cleanliness suited to working in close proximity with fellow workers and food service customers. Ability to understand and observe reasonable standards of cleanliness and sanitation in the work and food service areas.
10. Must work well with staff and students, and be accountable for prompt preparation, serving.
11. Must be accurate when it comes to counting meals for students.
12. Food Service experience required.

Salary & Benefits: Hourly: \$18.20 to \$18.20. This position does not have benefits.

Closing Date: Open until further notice

Qualified Candidates: Application form and information are available through [FastTrack \(wa-k12.net\)](https://www.fasttrack.com/locations/wa-k12.net) or by calling the District Office at (509) 678-8631.

Employment is contingent on passing a pre-employment physical and successful completion of WSP and FBI fingerprint screenings required by 28A.400 RCW

Non-Discrimination Statement

The Highland School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Title IX Coordinator and Compliance Coordinator (RCW 28A.640/28A.642) officer: Brandon Jensen, Highland High School Principal, 17000 Summitview, Cowiche WA 98923, telephone (509) 678-8800, e-mail- bjensen@highland.wednet.edu. Section 504/ADA coordinator: Mindy Schultz, Marcus Whitman Cowiche Elementary School Principal, 1181 Thompson Rd, Cowiche, WA 98923, telephone (509) 678-8900, e-mail- mschultz@highland.wednet.edu. Harassment, Intimidation, Bullying (HIB) Coordinator: Don Strother, Highland Junior High principal, 17000 Summitview Rd, Cowiche, WA 98923, telephone (509) 678-8800, email- dstrother@highland.wednet.edu. The Highland School District will also take steps to assure that national origin persons who lack English language skills can participate in all education programs, services and activities. For information regarding translation services or transitional bilingual education programs, contact Ana Garcia, Student Services Secretary.