

Highland School District #203

Zoom

Monday, December 20, 2021

Special Board Meeting-7:00 p.m.

The **December 20, 2021, Special Board Meeting** was called to order by Vice Chair David Barnes at 7:00 p.m. Others present included Board members Lupita Flores and Cindy Reed, Superintendent Mark Anderson, Director of Business and Operations Francis Badu, and Recording Secretary Julie Notman. Board member Nikki Keller joined the meeting at 7:02. Board member Carlos López was absent.

The **flag salute** was led by Cindy.

2. APPROVAL OF MINUTES

No one had any questions nor corrections. Lupita moved to accept the **November 1 Work Study Session** and **November 16 Regular Board Meeting** minutes as presented, Cindy 2nd; motion carried.

3. COMMUNICATIONS

a. Public Comment: No public was present

b. Administrator Reports: The Board had read the reports and had no questions but were directed to reach out the admin if any arose.

4. UNFINISHED BUSINESS

a. Capital Projects Update: Francis: We submitted the levy proposal to the county. Community member Cameron Howell applied and was accepted to the 'For' committee for the levy and agreed to submit a 'For' statement. There was a call for committee members for the 'Against' side in the Yakima Herald and Highland was one of the districts mentioned. The promotional materials are still being finalized but we expect them to be finished and mailed out before the ballots are sent out on January 21. A sample will be shared at the next board meeting. The Friends of Highland and the Facilities Committee both have meetings in early January.

5. NEW BUSINESS

a. Ratification of PSE CBA: Mark: The PSE CBA has been formalized and PSE has ratified it. David moved to ratify the PSE CBA as presented, Lupita 2nd; motion carried.

b. Budget Status/Enrollment and Operations Report: Francis: The GF was \$1.478m at the end of November, down from \$1.887 in 2020. This was to be expected with the increase in expenditures and is following the usual pattern. We made the final payment on the QZAB so the next report will show the Debt Service Fund down to about \$200k. That will be paid off next December. The first bus is ordered using ESSER funds and we are awaiting delivery. The second bus will be ordered soon, paid from transportation funds. Enrollment is down five more students. The December 1 count was 1009 with an FTE of 1017, eleven fewer than we budgeted for but we expect to not see much more fluctuation in enrollment over the remainder of the school year.

c. Personnel Report: Mark: We have fewer students signed up for Winter Intersession but enough that all of the staff that applied to work will be able to. We have two bus driver candidates that will attend training to earn their CDL/Bus endorsement with an agreement to work for the district for one year. There are some winter sports coaches on the report but other than that it is pretty empty. David moved to accept the Personnel Report as presented, Lupita 2nd; motion carried.

d. Legislative Report: Cindy: The legislature is not in session. Governor Inslee advertised a proposed budget that is somewhat school district friendly but the legislature has the final say. They convene in January.

e. Payment of Bills-General, ASB, and Payroll: There were no questions so Cindy moved to approve payment of General, ASB, and Payroll as presented, Lupita 2nd; motion carried.

6. EXECUTIVE SESSION

At 7:20 the Board went into Executive Session to discuss a personnel matter. The session was expected to last 10 minutes.

The Special Board meeting reconvened at 7:30 pm.

7. CALENDAR OF EVENTS

The calendar of events was reviewed. The January Work Study Session will be on Monday, January 10.

8. ADJOURNMENT

There being no further business, Chair Nikki Keller adjourned the December 20, 2021 Special Meeting at 7:34 p.m.

Chair

Secretary