

**Highland School District #203
HHS/HJH Library
Tuesday, September 21, 2021**

Regular Board Meeting-7:00 p.m.

The **September 21, 2021, Regular Board Meeting** was called to order by Vice Chair David Barnes at 7:01 p.m. Others present included Board members Lupita Flores, Carlos López, and Cindy Reed, Superintendent Mark Anderson, Director of Business and Operations Francis Badu, and Recording Secretary Julie Notman. Board member Nikki Keller was absent.

The **flag salute** was led by Carlos.

2. APPROVAL OF MINUTES

No one had any questions nor corrections. Carlos moved to approve the **August 17, 2021, Regular Board Meeting** minutes as presented, Lupita 2nd; motion carried.

3. COMMUNICATIONS

a. Public Comment: No public were present.

b. School Seismic Safety-Jim Buck Correspondence: Mark said this was received from a former state representative to share his concern about seismic activity and the damage/destruction that can occur. We do still practice earthquake drills in our schools.

c. Administrator Reports: The Board had read the reports and had no questions but were directed to reach out to the admin if any arose.

4. UNFINISHED BUSINESS

a. CTE and Four-Year Plan: Mark reminded the Board of the presentation by HHS Principal Brandon Jensen at the work study session last week. There were no questions nor concerns about the program nor the four-year plan. Cindy moved to accept the **CTE and Four-Year Plan** as presented, Carlos 2nd; motion carried.

5. NEW BUSINESS

a. Budget Status and Operations Report: Francis: We are still closing the books for last year so there is not a budget report this month. The first enrollment count was 1044, with 1022 FTE. We budgeted for 1028 FTE so we are six short. Enrollment is down in the lower grades but the upper grades have bigger classes. We are reaching out to families to bring more three- and four-year-olds to increase class size.

b. Personnel Report: Mark: We have a leave request and two resignations, both Classified employees. Julie Milburn is recommended to assume the Intern Director of Food Service. We have two para positions filled: Glorimar Delgado and Shea Hurley join the HJH/HHS staff as EL/Migrant and LAP paras respectively. We've also hired two paras to ride the buses to maintain seating charts, mask compliance, lunch room duty and tutor assistance as needed. Still have three para positions open. The superintendent's contract has been updated and there are many coaching positions filled for the start of this year's sports seasons. Lupita moved to accept the Personnel Report as presented, Carlos 2nd; motion carried.

c. Legislative Report: Cindy said there is nothing to report at this time as the legislature is not in session.

d. . Payment of Bills-General, ASB, and Payroll:

The board had the opportunity to review the check summaries and found nothing of concern. Carlos moved with 2nd by Lupita to approve payments for General Fund, ASB, and Payroll as presented; motion passed:

- **General Fund bills** for \$595,949.05 with warrants 74413 through 74553.

- **ASB Fund bills** for \$5,852.01 with warrants 6644 through 6650.
- **Payroll Fund bills** for \$204,163.76 with warrants 74554 through 74569 and \$1,039,020.96 by direct deposit.

6. CALENDAR OF EVENTS:

The October Work Study Session will be on Monday, October 4 at the Naches Heights Fire Station. We'd like the HHS ASB and Student Council to give a short presentation. October 19 is the Regular Board Meeting and Fall Intersession is October 25-29.

7. ADJOURNMENT

There being no further business, Vice Chair David Barnes adjourned the September 21, 2021 Regular Board Meeting at 8:30 p.m.

Chair

Secretary