

**Highland School District #203  
HJH/HHS Library  
Tuesday, October 17, 2023**

**Regular Board Meeting-7:00 p.m.**

The **October 17, 2023, Regular Board Meeting** was called to order by Vice Chair David Barnes at 7:00 p.m. Others present included Board members Carlos López, Lupita Flores and Cindy Reed, Director of Business & Operations Francis Badu, and Recording Secretary Julie Notman. Board member Nikki Keller and Superintendent Mark Anderson were absent.

The **flag salute** was led by Carlos.

**2. APPROVAL OF MINUTES**

No one had any questions or corrections. Lupita moved to approve the **September 11, 2023, Special Board Meeting and the September 19, 2023, PM Regular Board Meeting Minutes**, as presented, Carlos 2<sup>nd</sup>; motion carried.

**3. COMMUNICATIONS**

**a. Public Comment:** None

**b. Administrator Reports:** The Board had read the reports and did not have any questions or comments.

**4. UNFINISHED BUSINESS**

**a. 2<sup>nd</sup> Reading 4120 Policy-School Support Organization:** There were no questions nor comments about the new policy. Cindy moved, Lupita 2<sup>nd</sup> to approve 4120 Policy-School Support Organization as presented; motion carried.

**5. NEW BUSINESS**

**a. Budget Status /Enrollment and Operations Report:** Francis: We are still in the process of closing the books for the 2022-2023 school year. Enrollment: We have a net loss of two FTE but are still good from where we started, averaging 1055 FTE, which is good news so far.

**b. Personnel Report:** Francis: There are no resignations nor requests for leave. Vanesa Chaidez has been offered and accepted the Special Ed/Transition teacher position. We have one candidate for the HS Math teacher position, interview is at the end of the month. Dennis Richardson and Gary Packard resigned as middle school boys basketball coaches. Rogelio Alvarez and Katrina Newland hired for middle school assistant volleyball coaches. New position, Event Manager, created to manage the duties for home athletic events, will report to the AD. Carlos moved, Cindy 2<sup>nd</sup> to approve the October 17, 2023 Personnel Report as presented; motion carried.

**c. Legislative Report:** Cindy: Nothing to report.

**g. Payment of Bills-General, ASB, Capital Projects, and Payroll:** The Board had reviewed the warrants, there were no questions. Lupita moved to pay the General Fund, ASB, Capital Projects, and Payroll as presented, Carlos 2<sup>nd</sup>; motion passed.

- **General Fund bills** for \$280,563.95 with warrants 77491 through 77595.
- **ASB Fund bills** for \$12,544.98 with warrants 6974 through 6988.
- **Capital Project bills** for \$177,165.40 with warrants 720 through 725.
- **Payroll Fund bills** for \$223,286.84 with warrants 77596 through 77611 and \$1,141,680.14 by direct deposit.

**6. CALENDAR OF EVENTS:**

November AM meeting on the 6<sup>th</sup> and PM meeting on the 21<sup>st</sup> at TES.

**7. ADJOURNMENT**

There being no further business, Vice Chair David Barnes adjourned the October 17, 2023, Regular Board Meeting at 7:09 p.m.

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Chair

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Secretary