

Highland School District #203
HJH/HHS Library
Tuesday, June 20, 2023

Regular Board Meeting-7:00 p.m.

The **June 20, 2023, Regular Board Meeting** was called to order by Vice Chair David Barnes at 7:00 p.m. Others present included Board members Lupita Flores and Cindy Reed, Director of Business & Operations Francis Badu, Upward Bound Director Rhonda Gardinier, parent Kat Valles, and Recording Secretary Julie Notman. Board members Nikki Keller and Carlos López, and Superintendent Mark Anderson were absent.

The **flag salute** was led by Lupita.

2. APPROVAL OF MINUTES

No one had any questions nor corrections. Cindy moved to approve the **May 1, 2023 AM Regular Board Meeting** and the **May 16, 2023 PM Regular Board Meeting** minutes as presented, Lupita 2nd, motion carried.

3. COMMUNICATIONS

a. Administrator Reports: There were no questions nor comments. David reminded the board to reach out to the admin if a question or concern arises.

b. Public Comment: There was none.

c. Upward Bound Presentation: Upward Bound Director Rhonda Gardinier explained that the program is for first-generation-to-college high school students to provide the opportunity to improve their academic, social and personal skills, while preparing them for entrance into college. They meet once a week for an hour after classes. Three of the 63 regular school-year students have signed up for the summer program and will have four weeks of class on the YVC campus, a week at Nature Bridge on the Olympic Peninsula and those that qualify will get an additional week in Washington DC, all expenses paid. The Upward Bound program is funded by the United States Department of Education and sponsored by Washington State University. The participants are tracked for six years after high school and have a high success rate for graduating college. There is also a summer offering for 8th grade students to help prepare them for high school.

Rhonda left the meeting at 7:09 p.m.

4. UNFINISHED BUSINESS

a. Capital Project Update: Francis reported that the estimate for the art room conversion came in a lot higher than expected and we have had to remove some aspects from the project. Phase 1 is the remodel of the old art room to the HMS Commons and Phase 2 will be implemented next spring to replace the gas HVAC system. Then we will reassess where we are as we collect the incoming tax funds. There is a preconstruction meeting tomorrow and demolition will possibly begin next week.

b. Negotiations Update: Francis: We have reached an agreement with HEA which is detailed on today's Personnel Report. Still in negotiations with HAG and PSE. Looking ahead at the coming years' budgets, we will have to make sacrifices to balance them and it is going to be painful. Last year at this time we received stabilization funding and loss of enrollment funding. We won't have those going forward and will have a huge gap to fill, forcing cuts starting now.

5. NEW BUSINESS

a. Surplus Sale 2023: Francis: This is the annual process to dispose of unneeded or unused items throughout the district. The Board reviewed the list. Items are left in their location and buyers are escorted to view them. Lupita moved to approve the Surplus Sale 2023 as presented, Cindy 2nd; motion carried.

b. Budget Status/Enrollment Report: Francis: The GF was \$1.7m compared to last year at \$1.6m. The gap we had last year has narrowed. There are still some ESSER funds to collect. Copiers, playground equipment, sprinkler system, and curriculum will drop it. Capital Projects has collected about \$.5m with another \$.5m coming at the end of October.

Enrollment: We ended the year with an FTE of 1038 but budgeted for 996. This is helpful. The State changed the way it funds TK. Last year it was included in the enrollment count but now they have removed it from Basic Ed to be a line item. It was federally funded, probably with ESSER funds, which is in its final year. Anticipating that we will not be in a good position moving forward.

d. Personnel Report: Francis: The April 18 Personnel Report is corrected to include the omission for post-season pay for coaches. For this month there are several resignations/retirements, several recommendations to hire but still there are several positions to post and several already posted that need filled. Jason Shelton, HMS PE/Social Studies teacher needs a Social Studies endorsement and will work with a plan, and the HEA CBA is listed with a two-year contract including in year one an IPD (3.7%) + 2.3% and in year two an IPD (3.9%) + 1.9% and an increase of \$8/month to \$60/month to VEBA. Lupita moved to approve the **April 18, 2023 Personnel Report** as corrected and the **June 20, 2023 Personnel Report** as presented including Jason Shelton working with a plan toward his Social Studies endorsement and the two-year HEA CBA, Cindy 2nd; motion carried.

d. Legislative Report: Cindy: Nothing to report.

e. Payment of Bills-General, ASB, Capital Projects, and Payroll: The board had reviewed the warrant reports as presented, there were no questions nor concerns so Cindy moved to pay the General Fund, ASB, Capital Projects, and Payroll as presented, Lupita 2nd; motion passed.

- **General Fund bills** for \$321,916.85 with warrants 76971 through 77103.
- **ASB Fund bills** for \$17,969.89 with warrants 6926 through 6941.
- **Capital Project bills** for \$110,307.99 with warrants 700 through 702.
- **Payroll Fund bills** for \$236,174.65 with warrants 77104 through 77119 and \$1,115,806.18 by direct deposit.

6. CALENDAR OF EVENTS:

The last day of school is this Friday, June 23. July has no Work Study/AM meeting and the PM meeting will have a Public Hearing prior to the meeting to present the 2023-2024 budget. We must have a quorum at the meeting.

7. ADJOURNMENT

There being no further business, Vice Chair David Barnes adjourned the June 20, 2023, Regular Board Meeting at 7:28 p.m.

Chair

Secretary