

**Highland School District #203
HJH/HHS Library
Tuesday, May 16, 2023**

**Regular Board Meeting-7:00 p.m.
Amended Minutes-Item 5e.**

The **May 16, 2023, Regular Board Meeting** was called to order by Chair Nikki Keller at 7:00 p.m. Others present included Board members David Barnes, Carlos López and Cindy Reed, Superintendent Mark Anderson, Director of Business & Operations Francis Badu, HHS Leadership Students Leslie Flores, Josh Monson, Anahi Silva, Daniel Stokes, and Braylan Tereza, and Recording Secretary Julie Notman. Board member Lupita Flores was absent.

The **flag salute** was led by Cindy.

2. APPROVAL OF MINUTES

No one had any questions nor corrections. Carlos moved to approve the **April 14, 2023 Special Board Meeting** and the **April 18, 2023 Regular Board Meeting** minutes as presented, David 2nd. motion carried.

3. COMMUNICATIONS

a. Public Comment: There was none.

b. Certified School Employees Appreciation Week May 8-12: Mark: The teachers were recognized and honored in many ways over the week to show appreciation for all that they do.

c. Administrator Reports: There were no questions nor comments. Nikki reminded the board to reach out to the admin if a question or concern arises.

4. UNFINISHED BUSINESS

There was none.

5. NEW BUSINESS

a. Resolution #5-22 Delegating Authority to WIAA: This is the annual resolution to continue membership in WIAA. Cindy moved to approve Resolution #7-22 Delegating Authority to WIAA, Carlos 2nd; motion carried.

b. Facility Rental Fees and Guidelines: Francis: The fee schedule is reviewed each year and goes into effect on September 1 with the new school year. Not much has changed, most of the student fees have been eliminated due to HB 1660. HHS DECA teacher, Mrs. Kinney, submitted a request to the Board to reinstate the \$20 DECA membership fee. HB 1660 is followed and qualifying students do not have to pay the fee. She feels those that do have more buy-in and commitment to the program. The Board discussed and agreed to reinstate the fee. The HS Spirit Pack needs to be dropped, it hasn't been offered for a couple of years. David moved to adopt the proposed Facility Rental Fees and Guidelines including reinstating the \$20 DECA Club membership fee, Carlos 2nd; motion carried.

c. Budget Status/Enrollment Report: Francis: The GF at the end of April was \$2.2m, last year at the same time it was \$1.5m. The main difference for the difference is the increase in enrollment, ESSER funds, and an allotment from the state for loss of enrollment. Our current enrollment is up mainly because of Transitional Kinder students. The legislature is taking TK funding out of Basic Ed funding to be a separate classification in the near future. ESSER funding: ESSER II is about gone, ESSER II has \$2-3m at this point and funds two-three teacher positions and two-three transportation positions. This funding will be exhausted by SY 2024-2025. We need to build the GF balance so there is a cushion when funding is reduced. **Enrollment:** We had three more students enroll than withdraw and anticipate that our final FTE for the year will be 1038. Intersession is next week and some seniors are expected to attend for credit retrieval so they can graduate on time.

d. Personnel Report: Mark: The April 18 Personnel Report is corrected to include a couple of recommendations to post positions that were omitted. For this month we have five staff members resigning or non-renewed, one medical leave request, several staff assignment changes, and the staffing list for the 2023-2024 school year. The Recommendation for Positions to be posted has several teacher positions to fill vacancies created by staff moving positions and a long list of para-ed positions to fill for next year. The Extra-Curricular section is short but we have filled the Rosetta Stone Class Assistant, Drill Coach and Head Football Coach positions. Still have a couple of coach positions to fill for next school year. Cindy moved to approve the **April 18, 2023 Personnel Report** as corrected and the **May 16, 2023 Personnel Report** as presented, Carlos 2nd; motion carried.

d. Legislative Report: Cindy: Nothing to report. A Special Session has been called but nothing is on the agenda [yet].

e. Payment of Bills-General, ASB, Capital Projects, and Payroll: The board had reviewed the warrant reports as presented, there were no questions nor concerns so Carlos moved to pay the General Fund, ASB, Capital Projects, and Payroll as presented, David 2nd; motion passed.

- **General Fund bills** for \$385,930.70 with warrants 76732 through 76947. Void warrants 76832 through 76838 and 76947 due to printing error. Replaced with warrants 76963 through 76970.
- **ASB Fund bills** for \$6,459.10 with warrants 6910 through 6919. Void warrants 6914 through 6919 due to printing error. Replaced with warrants 6920 through 6925.
- **Capital Project bills** for \$10,590.00 with warrants 698 through 698. Void warrant 698 due to printing error. Replaced with warrant 699.
- **Payroll Fund bills** for \$214,624.77 with warrants 76948 through 76962 and \$1,040,797.85 by direct deposit.

6. CALENDAR OF EVENTS:

The dates were reviewed, Intersession next week followed by Memorial Day. Class of 2023 Baccalaureate is on 6/14, graduation is 6/16. Final day of classes is 6/23. The AM/Work Study meeting next month will be on Friday, June 2, with a start time of 8 a.m. and the PM meeting is on June 20. No school on 6/19 in observance of Juneteenth/Emancipation Day. All of the board members expect to attend graduation.

7. ADJOURNMENT

There being no further business, Chair Nikki Keller adjourned the May 16, 2023, Regular Board Meeting at 7:26 p.m.

Chair

Secretary