

**Highland School District #203
HJH/HHS Library
Tuesday, February 21, 2023**

Regular Board Meeting-7:30 p.m.

The **February 21, 2023, Special Board Meeting** was called to order by Vice Chair David Barnes at 7:00 p.m. Others present included Board members Carlos López and Cindy Reed, Superintendent Mark Anderson, Director of Business & Operations Francis Badu, HHS Staff member Melva St. George. Board Members Nikki Keller and Lupita Flores and Recording Secretary Julie Notman were absent.

The **flag salute** was led by Cindy.

2. APPROVAL OF MINUTES

No one had any questions nor corrections. Carlos moved to approve the **January 9, 2023** and **January 17, 2022 Regular Board Meeting** minutes as presented, Cindy 2nd. motion carried.

3. COMMUNICATIONS

a. Administrator Reports: The Board was reminded to contact the admin if they had any questions.

b. Public Comment: Melva presented each member of the Board with a complaint letter about an HHS staff member, signed by other HHS staff. The Board said they would take it under advisement. Mark scheduled a meeting with Melva to further discuss the presented letter of concern.

4. UNFINISHED BUSINESS

None on the agenda and none to discuss.

5. NEW BUSINESS

a. Budget Status/Enrollment Report: Francis: The GF in January was up from December to \$1.5m, CP remained about the same at \$2.9m and Debt Service, ASB and Transportation funds all remained about the same at \$345K, \$209K and \$101K respectively.

Enrollment decreased by two to 1,061 headcount and an Actual FTE 1043. We budgeted for 996 FTE so we are still ahead.

b. Personnel Report: We have hired Cadence McMillin and Luis Vaca to fill two para positions of the three that were posted, with one still to fill. We have posted for a Social Studies teacher to replace retiring Sharon Hill and for a district LPN nurse. For Extra-curricular Teresa Brooks, Chris Krueger and Sean Sleater have all resigned their positions and Anthony Solorio-Pottratz is recommended to replace Chris as the Head Tennis Coach. We still need a Head Baseball Coach, Head Tennis Coach and Spring Supervisors. Cindy moved to approve the Personnel Report as presented, Carlos 2nd; motion passed.

c. Legislative Report: Cindy:

d. Payment of Bills-General, ASB, Capital Projects, and Payroll: The board had reviewed the warrant reports as presented, there were no questions nor concerns so Carlos moved to pay the General Fund, ASB, Capital Projects, and Payroll as presented, Cindy 2nd; motion passed.

- **General Fund bills** for \$223,410.25 with warrants 76492 through 76593.
- **ASB Fund bills** for \$20,875.56 with warrants 6875 through 6887.
- **Payroll Fund bills** for \$241,289.12 with warrants 76477 through 76491 and \$1,000,079.82 by direct deposit.

6. CALENDAR OF EVENTS:

The meetings next month will be on Tuesday, March 7, and Tuesday, March 21. Spring Conferences are March 27-31 followed by Spring Break April 3-7.

7. ADJOURNMENT

There being no further business, Vice Chair David Barnes adjourned the February 21, 2023, Regular Board Meeting at 7:25 p.m.

Chair

Secretary