

**Highland School District #203  
HJH/HHS Library  
Monday, February 6, 2023**

**Regular Board Meeting-7:00 a.m.**

The **February 6, 2023, Regular Board Meeting** was called to order by Chair Nikki Keller at 7:07 a.m. Others present included Board members Lupita Flores, Carlos López, and Cindy Reed, Superintendent Mark Anderson, Director of Student Success Mindy Schultz, Dean of Students/AD Josh Borland, and Recording Secretary Julie Notman. Board Member David Barnes was excused.

The HEA and PSE treated the board members with fresh fruit, pastries, and Starbucks to honor and acknowledge them for Board Appreciation Month.

The **flag salute** was led by Lupita.

**2. CONSENT AGENDA**

3<sup>rd</sup> Reading of New, Revised and to-be-Deleted Policies. There were no questions nor concerns regarding any of the policies. Carlos moved with 2<sup>nd</sup> by Cindy to approve the Consent Agenda as presented; motion carried.

New Policies:	3226 Interviews and Interrogations of Students on School Premises 3424 Opioid Related Overdose Reversal
Revised Policies:	3143 Notification and Dissemination of Information about Juvenile Offenses and Threats of Violence 3230 Searches of Students and Student Privacy 5231 Length of Work Day
Deleted Policies:	1430 Audience Participation 3144 Release of Information Concerning Student Sexual & Kidnapping Offenders 4314 Notification of Threats of Violence or Harm 5215 Assignment and Transfer of Certificated Administrative Staff 5221 Part-Time Staff 6240 Food and Beverage Consumption

**3. UNFINISHED BUSINESS**

**b. ALE Program Provider Review:** Josh and Mindy: Different ALE providers have been reviewed and Red Comet is the recommended choice after seeing the program in action in a local area district. The 80% Tier option would fit Highland the best as a first venture into offering an online learning option. With this tier Red Comet provides the teachers, learning management system, all reports needed for audits, and offers accommodations for students with 504s and IEPs, Highland will monitor student progress. Red Comet also has the most compliance with state requirements plus offers counselors that work with students who struggle. We will reach out to those students that live in the district who currently attend an online school through other districts to invite them to register through Highland with Red Comet, starting in the 2023-2024 school year. Josh Borland will oversee the program. Lupita moved, Cindy 2<sup>nd</sup>, to adopt Red Comet as the ALE provider for our district; motion carried.

HHS Principal Brandon Jensen joined the meeting at 7:16 a.m.

**4. NEW BUSINESS**

**a. Community Engagement Board:** Josh and Mindy: A district Community Engagement Board will be used as another intervention with students, and their parents, of those who are too often absent. Ten or more absences are considered chronic. The board will consist, on a rotating basis, of an administrator, a counselor, the Student Assistance people, and a board member. The board will meet with the family to try to identify barriers to, and solutions for, attending school on a regular basis and is an extra step for

resolving attendance problems before it goes to truancy court. Carlos volunteered to be the first School Board representative on the rotation.

**4b. HS Math Option-MOWWM:** Brandon: We offer dual-credit math courses for upper-level students but lack classes for students that struggle. OSPI developed and offers ‘Modeling Our World With Mathematics’, a modularly-designed course that follows Geometry. It contains career-connected thematic units where students use high school mathematics to analyze everyday life and work and will be a class that struggling juniors can take to successfully earn a credit towards meeting the high school graduation credit requirement. As it will replace one offering of Algebra, it will not affect staffing and there is no cost for the curriculum. The Board agreed it is a good option for our students and directed Brandon to proceed.

Director of Business & Operations Francis Badu joined the meeting at 7:54 a.m.

**4c. District Student/Athletic Travel Discussion:** Francis: Shared HSD’s Post-Season [Travel] Procedures and the results of a survey about post-season athletic travel and expenses for club activities completed by other school district business managers, finding there is no set practice amongst districts. Overall, however, most districts pay some athletic post-season travel expenses from General Fund but no DECA travel expenses as DECA is an ASB club and those expenses are paid through ASB. Some districts have a student store, many do not due to the strict healthy snack rules. The Board directed Francis to put together guidelines for ASB activities and club fundraisers to go into effect next school year. The Board also requested a survey be conducted to determine how many [HS] students do not eat school lunch, how many go to the store and/or buy from the student store, and to find out where the YV Tech students eat. Is it possible to produce more food from scratch and stay within the restrictive nutrition guidelines?

Josh left the meeting at 8:10 a.m.

Brandon left the meeting at 8:15 a.m.

**3a. Capital Projects Update:** Mark: Met with Monson Architects and determined the first year Capital Projects levy allotment will most likely be used to update the HJH HVAC system, remodel the old art room and awning extension to be the Highland Middle School Commons/lunchroom area and office space for Student Services. The plans will be adjusted as we progress and determine the details. Outside of CP funds, we are looking at playground equipment for next year for Tieton Elementary School that will fit and meet the needs of the 3<sup>rd</sup>-5<sup>th</sup> grade students.

Francis left the meeting at 9:46 a.m.

**4d. 2023-2024 HSD Instructional Calendar:** Mark: HEA and PSE have approved the instructional calendar that is presented to the Board. It is very similar to this year’s calendar but with a minor adjustment to the placement of Fall Conferences and Fall Intersession. Cindy moved, Carlos 2<sup>nd</sup> to approve the 2023-2024 HSD Instructional Calendar as presented, motion carried.

Director of Technology Brian Johnson joined the meeting at 10:20 a.m.

**4f. Science Device Presentation:** Mindy: The Board members got to experiment with the science laptop devices the district will be using to enhance our science offerings. These are 3D computers where students can virtually dissect an insect, construct a building, examine a human heart, take apart a car engine etc. The Board members were enthralled and excited for the students to get to use them.

Mindy left the meeting at 10:27 a.m.

**4e. HSD Website Update Discussion:** Brian: Our website provider, Blackboard, has been bought by a competitor, Finalsity, who is offering incentives to convert to them from Blackboard. The price will initially remain the same but increase incrementally over time. We can sign up with them before the June 2023 deadline to receive the discounts/incentives but will have a flexible timeline for implementation.

Finalsite has integrated Blackboard's communication piece into their system and the mobile device app so those two pieces will remain the same. The board agreed it will be most expedient and cost effective to convert to Finalsite than to start a comparison of website vendors from scratch.

Brian left the meeting at 10:46 a.m.

There is a conflict with the March AM meeting date so it will be moved to March 14.

**7. ADJOURNMENT**

There being no further business, Chair Nikki Keller adjourned the February 6, 2023, Regular AM Board Meeting at 11:30 a.m.

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Chair

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Secretary