

**Highland School District #203
HJH/HHS Library
Tuesday, January 17, 2023**

Special Board Meeting-7:30 p.m.

The **January 17, 2023, Special Board Meeting** was called to order by Chair Nikki Keller at 7:33 p.m. Others present included Board members David Barnes and Cindy Reed, Superintendent Mark Anderson, Director of Business & Operations Francis Badu, a number of HHS Leadership students, and Recording Secretary Julie Notman. Board Members Lupita Flores and Carlos López were excused.

The **flag salute** was led by David.

2. APPROVAL OF MINUTES

No one had any questions nor corrections. David moved to approve the **December 5, 2022** and **December 20, 2022 Regular Board Meeting** minutes and the **December 7, 2022 Special Board Meeting** minutes as presented, Cindy 2nd. motion carried.

3. COMMUNICATIONS

a. Administrator Reports: The TIS and HJH reports were shorter than usual but otherwise nothing was noted. The Board was reminded to contact the admin if they had any questions.

b. Public Comment: The HHS Leadership students that were present did not offer any questions but merely stated that they were glad to be there.

4. UNFINISHED BUSINESS

a. 2nd Reading of New, Revised & Deleted Policies: None of the Board had any questions about the presented policies so they will move to the Consent Agenda at the next board meeting.

New Policies:	3226 Interviews and Interrogations of Students on School Premises 3424 Opioid Related Overdose Reversal
Revised Policies:	3143 Notification and Dissemination of Information about Juvenile Offenses and Threats of Violence 3230 Searches of Students and Student Privacy 5231 Length of Work Day
Deleted Policies:	1430 Audience Participation 3144 Release of Information Concerning Student Sexual & Kidnapping Offenders 4314 Notification of Threats of Violence or Harm 5215 Assignment and Transfer of Certificated Administrative Staff 5221 Part-Time Staff 6240 Food and Beverage Consumption

5. NEW BUSINESS

a. Overnight Travel Request-DECA: Eleven out of thirteen DECA students qualified to go to the state competition. Funding for co-curricular DECA comes from different sources: classroom budget, ASB, CTE, and district, the latter pays for transportation, lodging and food as is done for district extra-curricular groups that have participants qualify for state. Questions about why DECA has three sources of funding while athletics do not yet the district pays the same for state competitions. The district's policies about post-season activity/funding need to be reviewed and possibly updated. The state competition for DECA has a registration fee which should be paid by DECA as that is not a usual cost for attending a state competition. Cindy moved to approve the Overnight Travel Request-DECA, with the stipulation that the budget is updated to have DECA pay the registration fees and the district pay for the meals, David 2nd; motion carried.

b. Budget Status/Enrollment Report: As of the end of December, the GF had \$1.3m compared to \$1.4m a year ago. Capital Projects is funded and ready for the upcoming projects, The final payment was made on the Debt Service leaving a remaining balance of \$343.4k. Transportation, at \$101.6k, does not have enough to order a new bus but we should after we receive transportation funding at the end of the school year. The last bus we bought cost \$134k but now they are up to \$150k. Our finance numbers are inflated a bit by ESSER funds. We used some of those funds to pay for staffing (about .5m) and with an end to ESSER funding in sight we will have to make some strategic decisions, including possibly stepping down staff.

Enrollment: Current enrollment is significantly above what we projected, 1043 vs 996. If the increase continues, the difference could equal an increase of funding of about \$400k.

b. Personnel Report: Curtis Borland requests paternity leave, Joel Acosta, Mayra Borges Pineda and Peter Williams have been recommended to fill three open para positions. We have a Covid Response position posted, funded by a grant, and are working to fill that position per the grant parameters as well as meet district needs for an LPN nurse and more counseling services. No one with the required qualifications has applied to the ML Teacher position. David moved and Cindy 2nd to approve the Personnel Report as presented; motion carried.

c. Legislative Report: Cindy: Although 700 bills have been presented already, only one, about reporting a superintendent or board member that is perceived to not following rules, has had any action, a public hearing and a vote, it did not pass.

The Leadership students left the meeting at 7:57 p.m.

d. Payment of Bills-General, ASB, Capital Projects, and Payroll: The board had reviewed the warrant reports as presented, there were no questions nor concerns so Cindy moved to pay the General Fund, ASB, Capital Projects, and Payroll as presented, David 2nd; motion passed.

- **General Fund bills** for \$218,271.31 with warrants 76368 through 76461.
- **ASB Fund bills** for \$11,331.30 with warrants 6867 through 6874.
- **Capital Projects bills** for \$10,264.80 with warrants 693 through 694.
- **Payroll Fund bills** for \$212,945.31 with warrants 76462 through 76476 and \$969,941.68 by direct deposit.

6. CALENDAR OF EVENTS:

The meetings next month will be on Monday, Feb. 6, and Tuesday, Feb. 21, 2023. There is no school on Feb. 20 in honor of Presidents Day.

7. ADJOURNMENT

There being no further business, Chair Nikki Keller adjourned the January 17, 2023, Regular Board Meeting at 8:51 p.m.

Chair

Secretary