

**Highland School District #203
HJH/HHS Library
Tuesday, September 20, 2022**

Regular Board Meeting-7:00 p.m.

The **September 20, 2022, Regular Board Meeting** was called to order by Vice Chair David Barnes at 7:00 p.m. Others present included Board members Lupita Flores, Carlos López and Cindy Reed, Superintendent Mark Anderson, Director of Business and Operations Francis Badu, and Recording Secretary Julie Notman. Board Chair Nikki Keller was excused.

The **flag salute** was led by Carlos.

2. APPROVAL OF MINUTES

No one had any questions nor corrections. Lupita moved to approve the **August 9, 2022 Work Study Session** and **August 16, 2022 Regular Board Meeting** minutes as presented, Carlos 2nd; motion carried.

3. COMMUNICATIONS

a. Public Hearing-Limited General Obligation Bond: David called to order the public hearing on the proposed issuance of a non-voted limited general obligation bond (LGO Bond).

Francis gave the definition of the LGO, the process of the vote, which authorized collection of funds in years 2023 through 2028, and the initial allowed amount of \$2,540,000.00. Notice of this public hearing was given by advance publication in the *Yakima Herald-Republic*.

David: Let the record show that there are no members of the public present and no written submissions provided to the District, therefore this public hearing is now closed.

b. Public Comment: There was no public present.

c. Administrator Reports: There were no comments nor questions regarding the administrator reports.

4. UNFINISHED BUSINESS

a. Overnight Travel Request-HHS Girls Soccer: Mark reminded the Board of the HS Girls Soccer trip to compete against Ocosta and Kalama, schools in our classification that we may compete against at the State level. Cindy moved to approve the Overnight Travel Request-HHS Girls Soccer, Carlos 2nd; motion passed.

b. Admin-Board Retreat: As discussed in August the Board would like to have a retreat in October with the administrators to hear reports and discuss how the start of the school year is going. Mark will poll the admin for viable dates and inform the Board.

c. Goal Setting Meeting: Mark checked with admin and Nov. 7 and 14 were selected as the best dates to hold the rescheduled Goal Setting meetings. They are still scheduled for 5:30-8:30 (or so) with translation, childcare and dinner provided. Michelle Curry will facilitate at both.

5. NEW BUSINESS

a. Resolution #1-22 Limited General Obligation Bond: Francis reiterated there is a cap as to the amount the district can borrow at a time, and right now, we are allowed to borrow only \$2.54m of the \$7m of the total bond amount. We will start collecting on this bond next April. The resolution gives the authority to sell the bonds, payable over the next four years. Carlos moved with 2nd by Cindy to approve Resolution #1-22 Limited General Obligation Bond. Vote by roll call: Cindy-Aye, Carlos-Aye, Lupita-Aye; motion passed.

b. Balanced Calendar Summit: HSD is presenting at a Balanced Calendar Summit at the ESD in early October. Mark, Mindy and three building principals will attend. Our administrators will give the

presentation, sharing their perspective about what we've done and the results thus far and plans for the future.

c. Budget Status/Enrollment and Operations Report: Francis shared the Budget Status report from July that he would have shared in August as the financial record is still being completed for the end of the fiscal year in August. This report is a little more upbeat, the GF was at \$2.0m, similar to where we stood a year ago and the projection is that it may go higher. We utilized ESSER funds carefully to bridge some of the gaps created by the loss/fluctuations in enrollment. Currently we are halfway through the ESSER funds and hopefully they will help us get through this and into next year.

Enrollment is also looking up with a head count of 1058 and an FTE of 1038. We cautiously budgeted for 996 so this initial count is 42 above that. We hope the trend continues. The increase is seen mostly at MWC and we've noticed a confidence of families in sending their students back to in-person school. We are still working on instituting an ALE program to capture some of the students that want to attend an online school.

d. Personnel Report: We have received notice of one retirement, Sharon Hill, and three resignations: Claudia Harmon, Scott Podruzny, and Paula Sorenson. The district RN position is posted and we have one applicant so far, and the MWC library is being covered in-house. We have posted Multilingual Learner Teacher positions to come in compliance with OSPI required teacher-student ratios. The Extra-Curricular stipend has not been adjusted in several years and it is proposed to increase it to align more closely with area districts in an effort to adequately compensate extra-curricular staff and to attract quality candidates. We are partnering with the ESD and other school districts in three grants for Covid testing/SEL training, for a mental health professional, and for a migrant nurse. Cindy moved to approve the Personnel Report as presented, Lupita 2nd; motion carried.

e. Legislative Report: Cindy: There is nothing to report at this time but some activity is expected with the start of the school year and pending the mid-term elections in November.

f. Payment of Bills-General, ASB, Capital Projects, and Payroll:

The board had the opportunity to review the check summaries. The ACC record is the accrual of bills paid in September from 2021-2022 funds for purchases made in August. There were no other questions nor concerns. Carlos moved and Lupita 2nd to approve payments for General Fund, ASB, Capital Projects, and Payroll as presented; motion passed:

- **General Fund bills** for \$581,418.84 with warrants 75838 through 75988.
- **ASB Fund bills** for \$19,828.12 with warrants 6802 through 6819.
- **Capital Projects bills** for \$25,120.80 with warrants 687 through 687.
- **Payroll Fund bills** for \$219,165.38 with warrants 75898 through 76003 and \$1,085,043.38 by direct deposit.

6. CALENDAR OF EVENTS:

October 3 is the Work Study and October 18 the Regular meeting; no conflicts were mentioned. Fall Intersession is October 3-7 and Fall Conferences will be October 24-28. Mark noted positively that a lot of teachers are signed up to teach at Fall and the other intersessions.

7. ADJOURNMENT

There being no further business, Vice Chair David Barnes adjourned the September 20, 2022, Regular Board Meeting at 7:37 p.m.

Chair

Secretary