

**Highland School District #203
HJH/HHS Library
Zoom available
Tuesday, June 21, 2022**

Regular Board Meeting-7:00 p.m.

The **June 21, 2022, Regular Board Meeting** was called to order by Chair Nikki Keller at 7:00 p.m. Others present included Board members David Barnes, Lupita Flores, Carlos López and Cindy Reed, Superintendent Mark Anderson, Director of Business and Operations Francis Badu, MWC teachers Lisa Biddick and Bre Hoffee, and recording secretary Julie Notman.

The **flag salute** was led by David.

2. APPROVAL OF MINUTES

No one had any questions nor corrections. Lupita moved to approve the **May 2, 2022, Special Board Meeting, May 10, 2022, Special Board Meeting**, and the **May 17, 2022, Regular Board Meeting** minutes as presented, David 2nd; motion carried.

3. COMMUNICATIONS

a. Scottie Pride: Chair Nikki presented HHS Custodian Luis Silva with a Scottie Pride Award noting his bravery and assistance to a staff member in need.

b. Public Comment: MWC Teacher Lisa Biddick said she wanted to share the HEA point of view regarding the recent CBA negotiations and thank the district for working with them to find middle ground. The HEA staff was very pleased and wanted to be sure Mark and the Board knew how much they appreciate it.

c. Administrator Reports: Nikki encouraged the Board to contact any administrator if they had any questions about their report.

4. UNFINISHED BUSINESS

a. WSSDA: Mark: wanted to verify they're still on track to attend the WSSDA conference in November. He will not hear if their proposal to present Highland's Balanced Calendar and Intersession weeks is approved until August. Nikki, Cindy, and Carlos plan to attend. David and Lupita most likely cannot.

b. September 2022 Community-School Goal Setting: Mark reported that he met with the admin team to set dates for two goal setting meetings that will not conflict with school activities: Monday, Sept. 19, and Wednesday, Sept. 28, 5:30 – 8:00 with childcare and a meal provided in an effort to increase attendance. Attendees will be divided into sub-groups according to interest to discuss ideas and establish priorities, short- and long-term goals.

5. NEW BUSINESS

a. Surplus Sale: Francis said we have enough no-longer-used items to hold a surplus sale this year, to be held on Wed. June 29, 9:00 a.m. to 12:00 p.m. The board perused the sale item list. Carlos moved, with Cindy 2nd, to approve the 2022 Surplus Sale; motion passed.

b. 1st Reading of New & Revised Policies:

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| New Policies: | 2163 Response to Intervention |
| | 2165 Home or Hospital Instruction |
| Revised Policies: | 2125 Sexual Health Education |
| | 2126 HIV-AIDS Prevention Education |
| | 2331 Controversial Issues/Guest Speakers |
| | 3205 Sexual Harassment of Students Prohibited |

Nikki directed the Board to read the presented policies before the next board meeting. Second reading will be in July and final reading/approval will be at the August Regular Board meeting.

c. Budget Status/Enrollment and Operations Report: Francis: The General Fund ended at \$1.6m after receiving a one-time payment from OSPI equal to half of what was lost due to the drop in enrollment. The other fund balances have stayed pretty much the same.

June Enrollment shows one less FTE than was gained. The final FTE was 1018, ten fewer than the budgeted number of 1028.

d. Personnel Report: Mark: The corrected May 17, 2022, Personnel Report has the 2022-23 Staffing list. The June PR has a couple maternity leave requests, two resignations, a one-year leave of absence request, and some transfers of classified staff to a different building to match student need. Listed also are revised CBAs for HAG and HEA, salary adjustments for PSE, District Office staff, District Nurses, Director of Food Service, and Grounds/Maintenance. Positions are still posted for various classified positions and the hard-to-fill HHS Science Teacher. Cindy moved to accept the corrected May 17, 2022, and the June 21, 2022, Personnel Reports as presented, Carlos 2nd; motion passed.

e. Legislative Report: Cindy said that she had nothing to report at this time.

f. Payment of Bills-General, ASB, Capital Projects, Transportation, and Payroll:

The board had the opportunity to review the check summaries. There were no questions nor concerns.

David moved and Lupita 2nd to approve payments for General Fund, ASB, Capital Projects,

Transportation, and Payroll as presented; motion passed:

- **General Fund bills** for \$264,310.59 with warrants 75504 through 75606.
- **ASB Fund bills** for \$17,336.09 with warrants 6761 through 6781.
- **Capital Project bills** for \$63,142.98 with warrants 685 through 686.
- **Transportation bills** for \$136,141.33 with warrant 32.
- **Payroll Fund bills** for \$219,374.08 with warrants 75607 through 75622 and \$964,002.37 by direct deposit.

i. Executive Session-Personnel: Board Chair Nikki declared the Board would go into Executive Session for an estimated 30 minutes from 7:23 to 7:53 p.m. to discuss personnel matters regarding the superintendent's future retirement plans and a concern regarding advisory positions at the high school. The public is excused for the Executive Session and may wait to reenter the meeting, or they may leave.

Bre, Lisa, and Francis left the meeting.

At 7:44 p.m. Nikki announced the end of the Executive Session and reconvened the Regular Board Meeting. Staff/Visitors had left and did not reenter the meeting.

6. CALENDAR OF EVENTS:

No Work Study Session in July. The July Regular Board meeting will be preceded by a public hearing to present the 2022-2023 Budget. A Work Study Session to include Board Self-Evaluation and 2022-2023 Goals was set for Wednesday, August 9.

7. ADJOURNMENT

There being no further business, Chair Nikki Keller adjourned the June 21, 2022, Regular Board Meeting at 8:05 p.m.

Chair

Secretary