

PERSONNEL

5270 POLICY

General Staff Responsibility and Conduct

Because school personnel deal with children daily, a high standard of staff conduct is expected by the Board of Directors. The following rules shall apply to all school district staff.

1. Employees will show courteous and respectful treatment of students, parents, school patrons and colleagues. Use of profanity will not be tolerated.
2. Intimidation and/or threats of reprisal toward students, parents, school patrons and colleagues is considered inappropriate staff conduct.
3. No employee shall use, be under the influence of, or be in possession of illegal alcoholic beverages or unlawful, illicit drugs or controlled substances during the work day or assigned supervisory time or while attending school sponsored activities.
4. Employees are expected to be present at their assigned school or place of work during specified work hours unless excused by the supervisor.
5. Employees may not smoke on school property including all district buildings, grounds and district owned vehicles.
6. Employees shall carry out directions of supervisory personnel in accordance with district policy, rules and regulations. State laws and regulations and these district policies regarding staff conduct shall be communicated to all persons at the time of initial hiring and at least annually thereafter.

The Superintendent of Schools or his/her designee shall develop rules, regulations and a means of monitoring which will assure that this policy is implemented.

Adopted: 9/18/07