



Highland School District #203

Reopening Plan 2020-21 School Year

July 14, 2020

This plan will be updated and revised over the summer of 2020. A completed version for school board approval is planned for release August 18, 2020. This plan will continue to be revised over the summer months in accordance with state and local directives as the science and the impact of the virus changes over the summer. HSD is committed in finalizing a plan to present to the Highland community by August 19, 2020. The HSD Board of Directors reviewed this plan on July 13, 2020.



Highland School District #203



Mission

“A Quality Education for All Students”

Vision

Highland School District is committed to providing an educational experience which will assist all students in developing skills, competencies and attitudes which are fundamental to being a contributing, responsible and culturally enriched citizen in a society with rapid technological changes.



The Highland Schools promote effective schools by:

- ✓ Requiring that basic education skills take priority over other school activities
- ✓ Providing a climate of expectation in which students are encouraged to reach their highest levels of achievement.
- ✓ Encouraging a positive family and community involvement in the educational process.

Reopening Priorities



Health, Safety, and Wellness

Follow all Department of Health guidelines for physical health. Systems in place to support relationships and emotional well being of students.



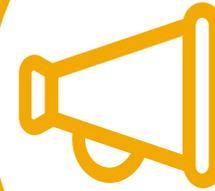
Equity

Address systemic inequities, and provide additional support to students who need it.



Face to Face Instruction

Plan for face to face instruction for as many students as possible under the health guidelines. Prioritize face to face instruction based on needs.



Communication

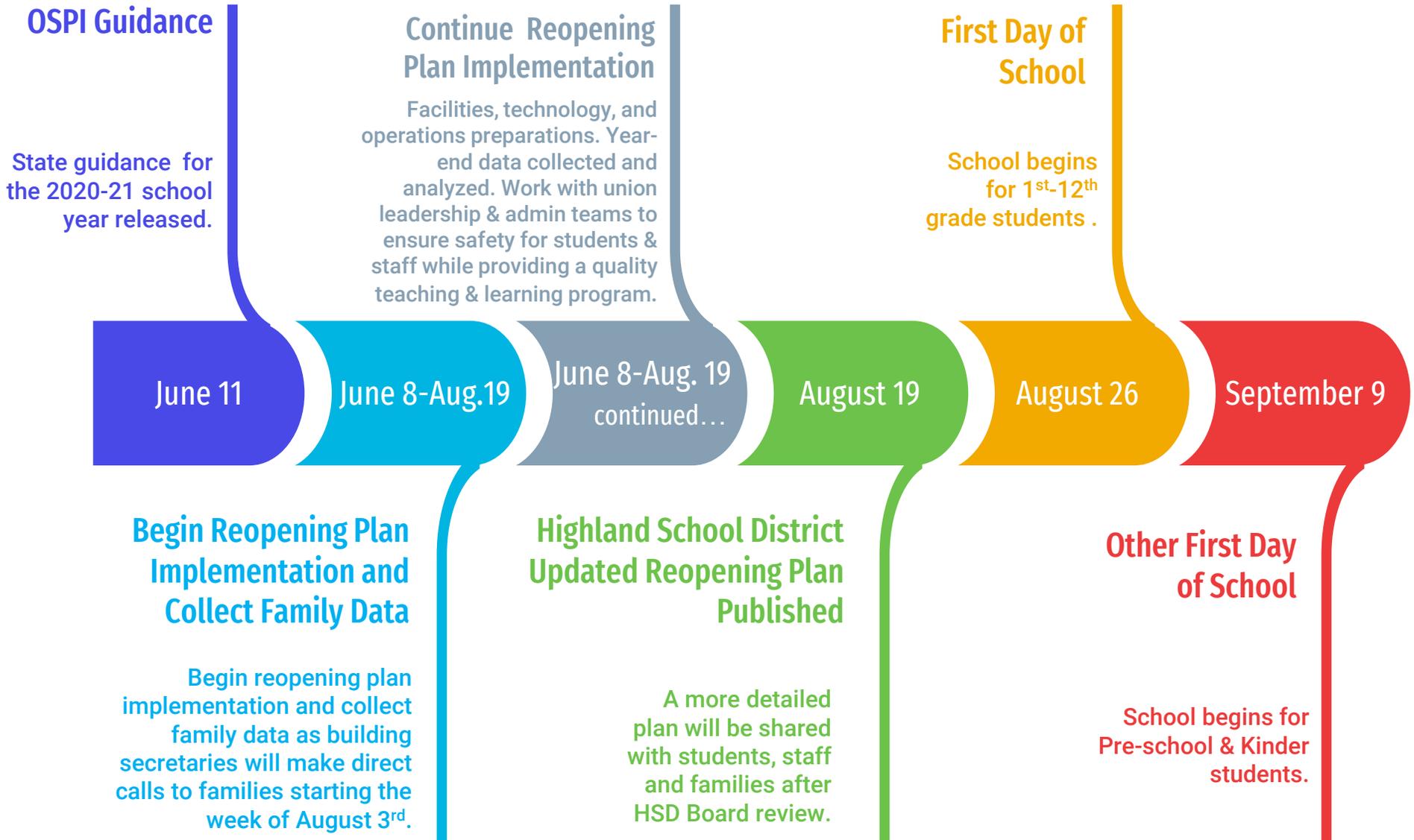
Engage and clearly communicate with all stakeholders.



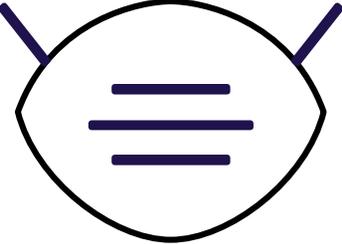
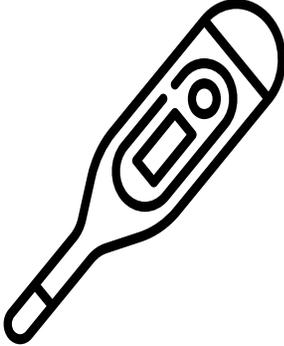
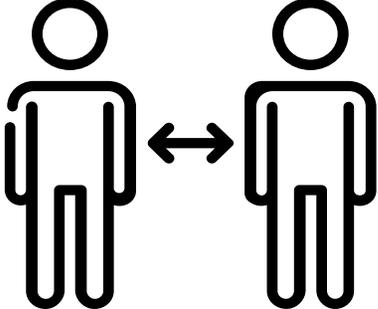
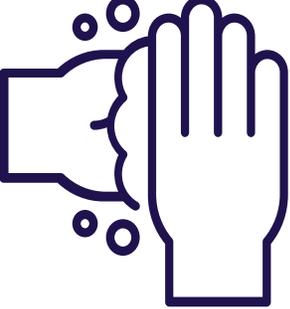
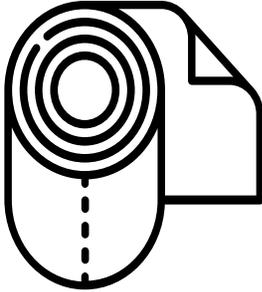
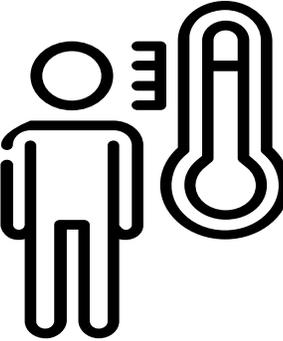
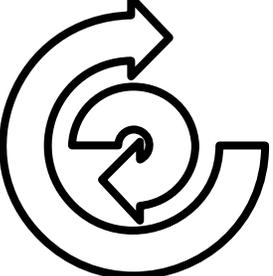
Academic Progress

Implement high quality instruction for all students. Support students who need additional instruction for lost learning time due to recent closure.

Planning Timeline



Health and Safety Requirements

<p>Cloth Face Coverings</p> 	<p>Health Screening</p> 	<p>Stay Home if Sick or Exposed to COVID-19</p> 	<p>Physical Distancing</p> 
<p>Hygiene Practices</p> 	<p>Cleaning and Disinfecting</p> 	<p>Separate those with Symptoms</p> 	<p>Ventilation and Outdoors</p> 

Health and Safety Requirements

<p>Cloth Face Coverings</p> <p>All staff, students, volunteers, or guests must wear cloth face coverings at school.</p> <p>Some people cannot wear face coverings due to medical conditions, or other needs.</p>	<p>Health Screening</p> <p>All staff and students will be checked for signs of illness at entry each day.</p> <p>People who do not pass the health screening will be sent home.</p>	<p>Stay Home if Sick or Exposed to COVID-19</p> <p>Students, staff, vendors, parents and guardians will be asked to stay home if they have symptoms of COVID-19 or been in close contact with someone with COVID-19 in the past 14 days.</p>	<p>Physical Distancing</p> <p>As much as possible students and staff will maintain a six foot distance between people.</p> <p>Elementary and middle school students will be in cohorts with limited movement between spaces for students.</p>
<p>Hygiene Practices</p> <p>Students and adults will wash hands when they arrive at school, before meals or snacks, after outside time, after going to the bathroom, after nose blowing or sneezing, and before leaving to go home. If soap and water are not readily available alcohol-based hand gel with at least 60 percent alcohol will be used.</p>	<p>Cleaning and Disinfecting</p> <p>Increased cleaning, sanitizing, and disinfecting of school buildings following CDC guidelines.</p> <p>If groups of students are moving from one area to another in shifts, cleaning will happen before the new group enters the area.</p>	<p>Separate those with Symptoms</p> <p>If someone develops symptoms while at school they will be separated from others, asked to keep a mask on, and sent home.</p> <p>Communication plan in place that includes staff, families, and the local health jurisdiction.</p>	<p>Ventilation and outdoors</p> <p>Ventilation including windows, fans, and HVAC settings will be used to maximize the amount of outside air entering program areas.</p> <p>Outdoor learning and activities will be encouraged as possible.</p>

Returning to School After Having Suspected Signs of COVID-19

A staff member or student who had signs of suspected or confirmed COVID-19 can return to the program when:

- At least three days (72 hours) have passed since recovery – defined as no fever without the use of medications and improvement in respiratory signs like cough and shortness of breath; AND
- At least 10 days have passed since signs first showed up. OR
- It has been at least three days (72 hours) since recovery AND a health care provider has certified that the student does not have suspected or confirmed COVID-19.

If a person believes they have had close contact to someone with COVID-19, but they are not sick, they should watch their health for signs of fever, cough, shortness of breath, and other COVID-19 symptoms during the 14 days after the last day they were in close contact with the person sick with COVID-19. They should not go to work, child care, school, or public places for 14 days.

When Someone Develops COVID-19 Symptoms at School

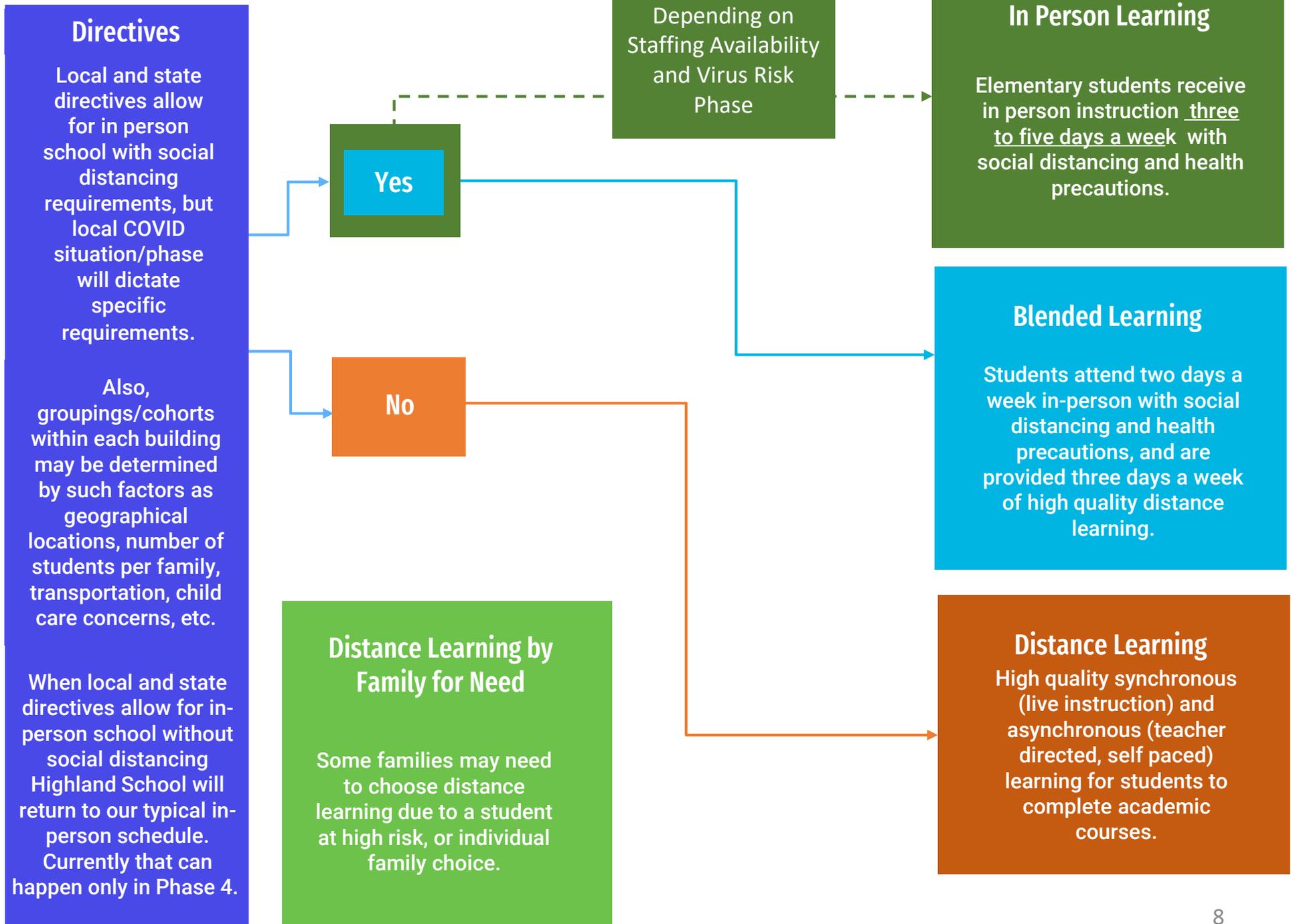
If a student or staff member develops signs of COVID-19 at school, they will be, separated away from others, with supervision at a distance of six feet, until the sick person can leave. While waiting to leave school, the individual with symptoms should wear a cloth face covering or mask if tolerated. The area where the symptomatic person waited will be aired out, cleaned and disinfected after they leave.

Each school will have a designated area where sick students can be separated until they can be picked up by an authorized person.

The person with symptoms should follow [DOH guidance](#) for what to do if you have symptoms for COVID-19 and have not been around anyone who has been diagnosed with COVID-19. If a student or staff member is diagnosed with COVID-19, their family should notify the school.

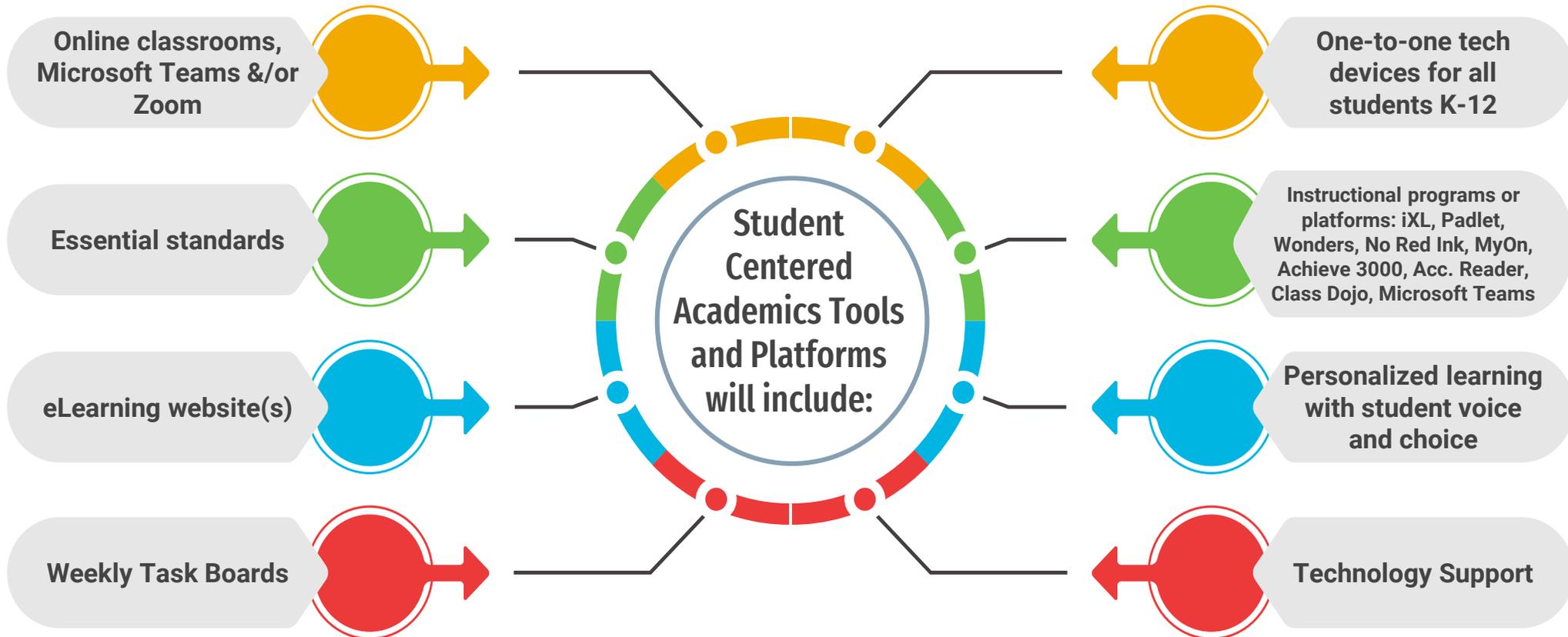
The local health authority will advise the district on next steps, and it is likely that many of the other students or staff who were in close contact with the infected individual will need to self quarantine for 14 days.

Learning Reentry Plan



Student Centered Flexible Learning Model

Due to uncertainty of the progress of the virus over the next school year, we have developed a robust, student centered, flexible learning model that will work across all types of learning (in-person, blended, and distance). All schools and teachers will be implementing this common student-centered learning model, using a shared set of technology tools and teaching methods.



Highland School District is planning a technology learning module during the month of August for our families in order to introduce parents and families to our technology tools and available platforms that will be used for remote learning when needed due to health directives and guidelines. The learning module process will be communicated once it has been finalized. HSD is committed in supporting our families to better meet the needs of our students.

School Reopening Plans for



**Marcus Whitman
Cowiche Elementary**

and



**Tieton Intermediate
School**

<p>Schedule</p>	<p>Four or Five days a week in-person learning K-6</p> <p>OR</p> <p>A/B Groupings: M/Th or T/F In-Person 2 days a Week Blended Learning 3 days a Week Some specialized Zoom/TEAMS classes Wednesday</p>	<p>Alternative Learning Experience (ALE) is public education where some or all of the instruction is delivered outside of a regular classroom schedule. Possibilities include:</p> <ul style="list-style-type: none"> • Continue ALE in-person schedule • Monitor class sizes to ensure physical distancing
<p>Program</p>	<ul style="list-style-type: none"> • Different spaces such as lunchrooms, gyms, etc. may be used for classrooms to ensure proper physical distancing to allow as many students on-site as safely possible. • Classroom groupings stay in classrooms for specialists • Breakfast and Lunch may be on-site OR provided in a weekly “grocery” delivery system • Recess in classroom groupings • Outdoor P.E. when possible, utilizing brain breaks and Go Noodle activities 	<ul style="list-style-type: none"> • ALE Parent Partnership with a mix of teacher directed and family directed learning

School Reopening Plans for



Highland Junior High and



Highland High School

<p>S C H E D U L E</p>	<p>A/B Cohorts: M/Th or T/F In-Person 2 days a Week</p> <p>3 Days a week blended asynchronous at-home learning</p> <p>Wednesday extra support time for select students</p>	<p>A/B Cohorts: M/Th or T/F In-Person 2 days a Week</p> <p>3 Days a week blended asynchronous at-home learning</p> <p>Wednesday extra support time for select students</p> <p>Reduce the number of periods per day</p>
<p>P R O G R A M</p>	<p>Cohorts stay together primarily in one classroom or designated space</p> <p>4 core classes, 1 elective, academic success, and social emotional learning</p> <p>Accountability and regular teacher feedback</p>	<p>All campus spaces may be used to ensure physical distancing</p> <p>Breakfast and Lunch may be on-site OR provided in a weekly “grocery” delivery system</p> <p>Accountability and regular teacher feedback</p> <p>Some specialized Zoom classes Wednesday</p>

Physical Wellness



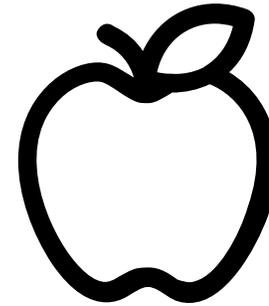
- ★ Follow all Department of Health directives
- ★ Family/student health compact
- ★ Dedicated entrances for cohorts
- ★ Only staff and students in buildings
- ★ Staff and student training

Social Emotional Wellness



- ★ Screening and evaluation for all students.
- ★ Elementary and Junior High scheduled SEL time
- ★ High school self-referral
- ★ Staff and parent referral process
- ★ Staff Training

Food Service



- ★ Provide meals for both in-person and at home students
- ★ Provide meals in classrooms when needed
- ★ Follow USDA meal guidelines

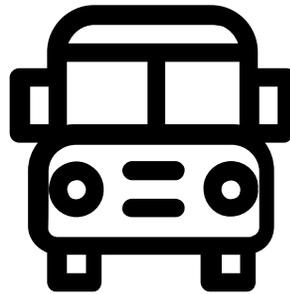
Reopening Plan Overview

Facilities



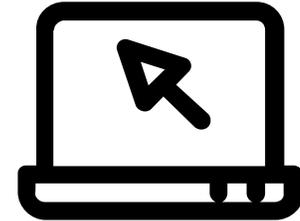
- ★ Prepare spaces for physical distancing
- ★ Install health and safety signs
- ★ Setup entry health checkpoints
- ★ Supply PPE for district
- ★ Hand sanitizer in area with no sinks

Transportation



- ★ Develop routes, and bus loading plans for physical distancing
- ★ Open windows and maximize ventilation on buses

Technology



- ★ One-to-one devices for all students K-12
- ★ Technology support over phone and web
- ★ Online tech resources
- ★ Student and family training
- ★ Staff training

Reopening Plan Details

Physical Wellness



Screening and Health Considerations

- Daily health screening for all students and staff. Screening plan will be shared when finalized.
- Daily temperature checks for all students and staff
- Dedicated entry points
- Opportunity for families to identify medical conditions or special needs that may prevent mask wearing
- Only essential personnel in the building. No visitors, parents, or community volunteers without appointment and health screening.
- Isolation protocol for anyone showing symptoms until they can go home.
- Adherence to all CDC or state vaccination guidelines or rules

Masking

- Mask training and education for students and families
- Wellness compact that outlines wellness expectations of families including masking, and keeping sick kids home.
- Masks on school supply list
- Identify times when it is safe to take off masks
- Allow students to provide own masks as long as they meet health and district dress code guidelines

Hygiene

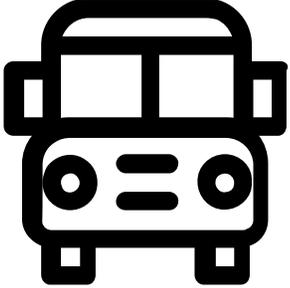
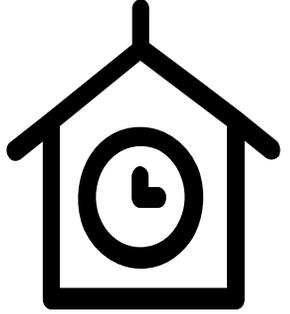
- Staff training
- Handwashing or sanitation integrated into the school day schedule

Reopening Plan Details (cont.)

When students return to school they will have been out of school for over five months. We anticipate that although coming back to school is a welcome event for many students, anxiety and stress may come with the opening.

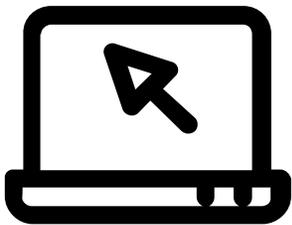
<p style="text-align: center;">Social Emotional Wellness</p> 	<p>Evaluation of need</p> <ul style="list-style-type: none"> • Social emotional screening and evaluation for all students. • School counselors will be the initial point of contact for emergency response, and will work with all stakeholders. <p>Social Emotional Intervention</p> <ul style="list-style-type: none"> • MWC, TIS and HJH will provide regular social emotional lessons for all students. • High school students will be provided information for self-advocacy and referral. <p>Services and Referrals</p> <ul style="list-style-type: none"> • Staff and parent referral procedure for social emotional health issues • Provide services through contract and outside providers with space for in person or virtual services in all buildings. • Highly visible mental health resources in all buildings <p>Training</p> <ul style="list-style-type: none"> • Training for staff on identifying signs of mental health concerns, depression, or substance abuse. • On going social emotional professional development for staff
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Reopening Plan Details (cont.)

<p>Operations</p> 	<p>Athletics and Activities</p> <ul style="list-style-type: none"> • Awaiting more WIAA guidance for athletics • ASB/Activities awaiting more guidance <p>Enrollment/Human Resources</p> <ul style="list-style-type: none"> • Monitoring student enrollment, withdrawals, and transfers • Substitute training <p>Food service</p> <ul style="list-style-type: none"> • Food service meal planning for both onsite and offsite scenarios <p>Transportation</p> <ul style="list-style-type: none"> • Restructure routes to better meet needs of students and families • Open windows and ventilation on buses • Hand sanitizer for buses • Plans for social distancing when waiting to load buses or for pick up
	<p>Facilities</p> <ul style="list-style-type: none"> • Install signage related to health and safety and protocols • Measure and reconfigure classrooms/furniture for added space • Designate health screening and entry points at all facilities • Health screening supplies, including thermometers • PPE for all facilities including cloth face coverings, disposable face coverings, face shields • Hand sanitizer supply at sites with no sinks • Sanitizing and cleaning supplies for all facilities

Reopening Plan Details (cont.)

Technology



Technology Distribution:

- One-to-one technology devices grades K-12 have been supplied/made available to all Highland students

Home internet:

- Partnered with Washington Broadband to support low income families connectivity

Technology Maintenance and Repair:

- Device support and repair process at school and remotely when possible
- Access to online technology help resources
- All students have been provided a device case for safe device transport, and training on device management

Technology Training and Support:

- Required student and family contract to receive a device
- Digital citizenship lessons for students
- Family technology support sessions
- Training for teachers and paraeducators at the start of the school year
- Support for staff/students throughout the school year

Planning over the Summer

Additional areas of importance that will be analyzed and planned for over the summer.

Sports/ Extracurricular Activities	Daily Safety Protocols	School Traditions	Communication Protocols
Support for Students with Disabilities	Student attendance and absences	Support for Students at Risk	Grading and Accountability
Highly Capable Services and Identification	Distance Learning Contingency Schedules	Support for English Language Learners	Preschool Schedule
Employee Working Agreements and Conditions	CTE, PE, Art and Music Courses	After school Childcare & Emergency School Closure Childcare	School Year Calendar Emergency Closure Days

Glossary

ALE	Alternative Learning Experience is public education where some or all of the instruction is delivered outside of a regular classroom schedule.
Asynchronous	A type of instruction where students work at their own pace.
Blended Learning	A style of education in which students learn via electronic and online media as well as traditional face-to-face teaching.
Distance Learning	A type of learning in which classes are conducted by correspondence or over the Internet, without the student's physically attending school.
Cohort/grouping	Small groups of students created by using various factors to increase onsite instructional time while ensuring student and staff safety.
IEP	An Individual Education Plan lays out the program of instruction for students receiving special education services.

Glossary Cont.

OSPI	Office of Superintendent of Public Instruction, provides guidance and rules for school districts in the state of Washington. Reopening Washington Schools 2020 Planning Guide pdf ; Reopening Washington Schools FAQ for School Districts 6-24-20.pdf
Physical Distancing	People remain at least 6 feet apart and do not share objects with people outside of your home.
PPE	Personal Protective Equipment is any device or appliance designed to be worn or held by an individual for protection against one or more safety hazards.
SEL	Social Emotional Learning is how students and adults learn to understand and manage emotions, set goals, show empathy for others, establish positive relationships, and make reasonable decisions.
Synchronous	Live instruction where students and teachers are working at the same pace.