

**Highland School District #203  
Regular Board Meeting  
Highland High School Classitorium  
Tuesday, October 18, 2016 – 7:00 p.m.**

The **October 18, 2016, Regular Board Meeting** was called to order by Chair Chris Garent at 7:03 p.m. Others present included Board Members Matt Barker, David Barnes and Lupita Flores; Superintendent Mark Anderson, Director of Business and Operations Francis Badu, and Recording Secretary Julie Notman. Board member Nikki Keller was unable to attend.

Chris led the **flag salute**.

The board members had had time to read the minutes from the board meeting in September. There were no questions nor recommendations for amendments. Matt moved to accept the **minutes of the September 20, 2016 Regular Board Meeting**, David 2<sup>nd</sup>; motion passed.

**COMMUNICATIONS**

There was no **Public Comment**.

Mark explained the **Communication from OSPI Re: Linda Manske** noting that it is nice when the State acknowledges one of our employees. He shared that Linda participated in a Digital Library Summer Workshop and will share what she learned with others at Highland.

The board had read the **Administrator Reports**. It was noted that positive things are happening at TIS. Their fund raiser was adequately successful for them to shave Mr. Thorson's head. There were no questions nor other comments.

**UNFINISHED BUSINESS**

**2<sup>nd</sup> Reading of Revised Policy #3241 Discipline.** Mark reminded the board that this is the policy that is under review at state level and so we will be on-hold with it until the state reaches a decision.

**3<sup>rd</sup> Reading of Revised Policy #1400 Meeting Conduct, Order of Business, and Quorum.**

**3<sup>rd</sup> Reading of Revised Policy #2161 Special Education and Related Services for Eligible Students.** The board acknowledged reading the revised policies in their packet and had no questions nor comments. David moved to adopt *Revised Policy #1400 Meeting Conduct, Order of Business, and Quorum* and *Revised Policy #2161 Special Education and Related Services*, Matt 2<sup>nd</sup>; motion passed.

**NEW BUSINESS**

Mark presented the **Overnight Travel Request-Cross Country State Competition**. There was a brief discussion verifying that this is the usual trip to a state competition. David moved with 2<sup>nd</sup> by Lupita to approve the Overnight Travel Request for the Cross Country qualifiers to go to the State Competition; motion passed.

Mark and Francis explained how the Invest Ed, formerly **HAAS**, operates: that the money is donated by a non-profit agency to the school for use at the counselor's discretion for low-income students that need help paying test fees, buying school supplies etc. We hadn't used it much and it is a system of the more you use it the more you have to use. HHS Counselor Lynsey Walker is excited for this opportunity to help students in this way. David moved to update the HAAS Account with the name of the new high school counselor, Lynsey Walker, Lupita 2<sup>nd</sup>; motion passed.

David, as a member of the Policy Committee presented the policies that are on the agenda for a 2<sup>nd</sup> Reading: **Revised Policy #1114 Board Member Resignation and Vacancy**, **Revised Policy #1805 Open Government Trainings**, **Revised Policy #1820 Board Self-Assessment**, **Revised Policy #2414 Community Service**, and **Revised Policy #3205 Sexual Harassment of Students Prohibited**. Mark noted that the committee is first focusing on those policies with an 'Essential' classification. There was a brief discussion about the policies under review but no questions nor concerns. They will go to adoption at the next board meeting.

Francis presented the **Interlocal Agreements** and explained the rules surrounding them plus the breakdown of money spent by a district and how each segment must be handled a different way. This is an area that the auditors check quite carefully. The Interlocal agreement is a purchasing cooperative and is different than the Small Works Roster but can be used in conjunction with it. We have purchased tech equipment through the Interlocal system saving the district around 50% from regular retail. There followed some discussion and questions. Matt moved to adopt the Interlocal Agreement with 2<sup>nd</sup> by Lupita; motion passed.

**Budget Status/Enrollment and Operations Report:** Francis noted that we are still closing the books from 2015-2016 and that there will be a Budget Status report at the next board meeting. He noted that our Enrollment report is at 1152 which is 22 above the planned enrollment. This, plus the fact that we've not ever fallen below the budgeted enrollment number is very good.

Mark presented the **Personnel Report** noting that this is the first time in his career at Highland that the report has had so little on it. He mentioned that there is a Preschool position open but it will be kept on hold and most likely not posted due to negotiations and budget considerations. Lupita moved, David 2<sup>nd</sup> to approve the Personnel Report; motion passed.

David said there was not much to report for the **Legislative Report** but that the State is still fighting with the courts (McCleary).

The board had previewed the check summaries for General Fund, ASB, and Capital Projects. There were no concerns nor questions. Matt moved with 2<sup>nd</sup> by Lupita to approve payments of **General Fund bills** for \$147,086.35 with warrants 66429 through 66547; the **ASB Fund bills** for \$7,363.87 with warrants 5817 through 5829; **Capital Projects bills** for \$99,333.59 with warrants 431 through 442; and the **Payroll Fund bills** for \$343,650.42 with warrants 66425 through 66428 and warrants 66548 through 66581 and \$653,650.42 by direct deposit as presented; motion passed.

The Board discussed the recent 'Clown' threat that resulted in a lost day of classes. Mark described the process in reaching the decision to close school and applauded the support he received from local law enforcement, particularly Detective Udell who also came the following day and gave a

brief talk with the students at each of the buildings. There was some discussion about what to do in the event of a lockdown if parents need to pick up their children and also about requesting a waiver from the state so as to not have to make up the missed school day.

At their inquiry, Mark gave a brief update on HEA negotiations. They have meetings scheduled for this and next week. Unfair labor practice was explained when asked why the district can't share their side of contract offerings.

Chris asked for an update on the CTE project. Mark noted that there is a plan that looks good and we should be moving forward. He reminded the board that Loofburrow was hired as project manager and noted that we're using them more for their knowledge and skills. Loofburrow agrees that the plan looks good, the roughly \$2.2m construction cost is accurate and that we're on schedule. There is a meeting to fine-tune some of the design aspects of the project this week. Mark reported there has been discussion regarding the preschool portables at MWC and the two for the high school campus and that they should be ordered soon and ready for classes next fall. The sewer line is on schedule and could be done by Thanksgiving.

Chris mentioned that the HHS football/soccer stadium looks amazing, especially with all of the use it has been getting. He would like Danny Wise acknowledged for his hard work and effort in keeping it looking so nice. The Board agreed and also noted that the track looks great after the repairs, new paint and striping plus the stadium wrap. We have a very nice facility. There followed a brief discussion about the high school boys soccer team playing on the soccer field behind the district office and the hope is that they will use the stadium in the future especially since it has the concession stand, bathrooms and ticket booth.

There being no further business, Chris adjourned the Regular Board Meeting at 7:49 p.m.

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Chair

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Secretary