

**Highland School District #203**  
**Special Board Meeting**  
**May 6, 2014, 7:00 a.m.**

Board Chair Nikki Keller convened the Special Board Meeting at 7:05 a.m. Others present were Board Members Chris Garent, Matt Barker and Becky Laughery; Superintendent Mark Anderson and Recording Secretary Lupe Paniagua; Director of Business and Operations Francis Badu. Board Member David Barnes was unable to attend.

Mark presented the **Out of State Travel Request** to Hayden Lake/Coeur d'Alene, Idaho for the 2014 senior trip. After some discussion, Becky moved, with 2<sup>nd</sup> by Chris to approve the out of state trip request as presented; motion passed.

Director of Business and Operations Francis Badu presented a preliminary **2014-2015 Budget**. Included in his presentation was an analysis of state allocation versus budgeted expenditures, enrollment projections with historical data, a fund balance projection as well as a comparative history of fund balances for schools within the Yakima Valley. After extensively discussing the projections and analyses, the board gave a directive to administration to further reduce enrollment by 5 more student fte's to approximately 1,170. The Board directed that cuts be made to staffing and or other operating costs to improve the fund as projected.

HHS Principal Brandon Jensen, HJH Principal Kelly Thorson and HHS/HJH Counselor Marvin Stewart joined the meeting at 7:45 a.m. to discuss credit options. There was a discussion on P.E and Math credit options. Discussion was also held on Fine Arts courses. Brandon expressed that they can adopt an art policy that would allow the Board to implement more courses to meet the Fine Arts requirements.

Marvin and Kelly discussed with the Board about graduation event and said students are allowed to walk if they have met all requirements. Last year it was decided that students would walk if they had taken the state test and have pending opportunities before graduation date.

HHS Assistant Principal/Athletic Director Don Strother joined the meeting at 8:50 a.m. to update the Board on the sports/activities, planner and the athletic code of conduct. All of the Boards' questions were answered at the time of the meeting.

Superintendent Mark Anderson briefly updated the Board on the Facilities Committee. There was a discussion about possibly rerunning the Bond.

Mark reported that the Administrative team will be joining the meeting to present their **Classified and Certified Employee of the Year** nominations. Student Services Director Barb Gilbert nominated Linda Lockwood for the HHS/HJH certified employee of the

year and Lucia Ochoa for the classified. Brandon Jensen nominated Joan Amos for the HHS classified and Kirsten Lenz for the HHS certified. Kelly Thorson nominated Rebecca Kok for the HJH certified and Kristy Gunderson for the HJH classified. MWC Principal Russ nominated Linda Manske for the MWC certified and Denise Herman for the MWC classified. TIS Principal Mindy Schultz nominated Amanda Karnitz for the TIS certified and Carmen Rodriguez for the TIS classified. (The administrative team was excused from the meeting). After some discussion it was decided that Kirsten Lenz will receive certified employee of the year recognition and Joan Amos will receive classified employee of the year recognition.

Board Member Becky Laughery left the meeting at 9:25 a.m.

Mark presented the *2<sup>nd</sup> Reading of Revised Policy 3122 Excused and Unexcused*. The Board will take action at the next Regular Board Meeting.

Mark presented the *2<sup>nd</sup> Reading of Revised Policy and Procedure 2024 Online Learning*. The Board will take action at the next Regular Board Meeting.

The Board decided to table the *3<sup>rd</sup> Reading of Revised Policy and Procedure 3510 ASB* until the Regular Board meeting.

The Board decided to table the *3<sup>rd</sup> Reading of Proposal Policy and Procedure 3515 Student Incentives* until the Regular Board Meeting.

Mark suggested the Board defer discussion on the **WSSDA Fall 2014 Annual Conference** until registration is open and workshop information is available. Chris said he is not able to attend.

The Special Board Meeting was adjourned at 10:00 a.m.

---

Chair

---

Secretary