

**Highland School District #203
Regular Board Meeting
District Office
Tuesday, May 16, 2017 – 7:00 p.m.**

The **May 16, 2017, Regular Board Meeting** was called to order by Chair Nikki Keller at 7:00 p.m. Others present included Board Members David Barnes and Chris Garent; Director of Business and Operations Francis Badu, and Recording Secretary Julie Notman. Superintendent Mark Anderson was excused, Board Members Matt Barker and Lupita Flores were unable to attend the meeting.

David led the **flag salute**.

All members had read the minutes and, there being no questions nor recommendations for amendments, David moved to approve the **minutes of the April 10, 2017 Special Board Meeting** and the **April 18, 2017 Regular Board Meeting**, Chris 2nd; motion passed.

COMMUNICATIONS

There was no **Public Comment**.

The board had read the **Administrator Reports**. It was noted that it is not handy for the Board to access the Sway version as it requires an additional log-in to view it. There was some discussion about the report submitted by Josh Borland AD.

Francis noted that last week was celebrated as Certified School Employees Week.

CONSENT AGENDA

Nikki asked if there were any questions about any of the new or revised policies on the Consent Agenda or if any needed to be removed from the list. It was noted that Policy *3122 Excused and Unexcused Absences* had been put back in Unfinished Business per the request of the Admin team. They will visit with the Board about this Policy at the next Work Study Session. There were no other questions nor concerns so Chris moved to approve the consent agenda as presented, David 2nd; motion passed to approve as presented:

New Policies **#2030 *Service Animals in School***, and
Revised Policies:

#3124 *Removal/Release of Student During School Hours*,
#3140 *Release of Resident Students*,
#3141 *Nonresident Students*,
#3207 *Prohibition of Harassment, Intimidation and Bullying*,
#3231 *Student Records*,
#3520 *Student Fees, Fines or Charges*, and
#4200 *Safe and Orderly Environment*.

UNFINISHED BUSINESS

2nd Reading of Revised Policy #3122 Excused & Unexcused Absences, this policy will be reviewed with the Admin team at the next Work Study Session. There was some discussion about the requirement for a doctor's note for a student athlete to participate on a day when he/she is absent. We're still waiting for action by the State before policy **#3241 Classroom Management, Discipline and Corrective Action** can have a final edit and policy **#5455 Social Media** is still being refined for HSD.

NEW BUSINESS

2nd Reading of New Policies *#3232 Parent & Student Rights in Administration of Surveys, Analysis or Evaluation*
#3235 Protection of Student Personal Information
#3415 Accommodating Students with Diabetes
#5251 Conflicts of Interest
#6230 Relations with Vendors

2nd Reading of Revised Policies *#1610 Conflicts of Interest*
#2022 Electronic Resources and Internet Safety
#3416 Medication at School
#3417 Catheterization
#3510 Associated Student Bodies
#4040 Public Access to District Records

Nikki presented the 2nd Reading of the new and revised policies and noted that many of the policies presented today had preliminary reviews by the appropriate district staff member, such as the school nurse, before the Policy Committee reviewed them. She asked the other Board members to carefully read the policies and notify the Policy Committee if there are any concerns or questions, if not they will be moved to the 3rd reading at the next regular board meeting.

Francis presented the **Resolution #9-16 Delegating Authority to WIAA** reminding the Board that this is an annual resolution. David moved and Chris 2nd to approve Resolution #8-16 Delegating Authority to WIAA; motion carried.

Francis reported that Mrs. Kinney is doing a good job in her first year at Highland and has many ideas to benefit the students and district. One of them is to reduce the volume of old yearbooks by offering them for a reduced price to Seniors that have purchased a current year volume at full price. A discussion followed and David moved with 2nd by Chris to approve Mrs. Kinney's suggestion of selling old yearbooks at a reduced price but to amend it to make them available on a first come-first serve basis to any student that has bought a current yearbook at regular price; motion carried.

Francis noted that the **Facility Rental Fees and Guidelines** won't change much but that he is still waiting for some feedback regarding fees so this is tabled until next meeting.

Facilities Update: Francis noted that the demolition is underway in the CTE building and thinks this phase will take another week or two. He said the Portables have a timeline for installation that seems to mesh with the CTE construction. Francis noted that there have been some issues with the permit process and explained a bit about how the process works. MWC's unit will be added to the existing septic. Phil Nelson, the only bidder for one of the portables, is also having permit difficulties plus finding an affordable mover is proving challenging. Chris asked if one portable could be used for the athletic program, possibly wrestling; Francis countered that he could look into

it but there are several considerations including use (storage or occupancy), moving cost, zoning and permits and it is late in the game to start this. He noted that the bus garage is 98-99% complete with only some landscaping left to finish, they have occupancy, and maintenance and repairs on the buses is underway in the building. There was discussion about students being left unsupervised in the high school, either by teachers or coaches who leave before all students are picked up.

Francis presented the **Budget Status/Enrollment and Operations Report** noting that we're doing well. We moved \$150k this spring and \$170k last fall from GF to CP which will help us be prepared for repair work and larger maintenance projects. The General Fund, at about \$2.03m, is about \$200k greater than last year at this time. The future looks good.

He reported that the State salary schedule has been used for a very long time and both the House and Senate want to get rid of it. One proposal for an alternative is to give each district a set amount of funds and let them negotiate with each teacher/union. Oregon works under this method. Another option is for the ESD to form a bargaining unit with all districts working together to negotiate salaries. It looks like they might not settle in the Special Session so it will be difficult to draft next year's budget. Enrollment is up again this month (1146 FTE) which is unusual for the end of the school year. We budgeted for 1130 so that extra 16 FTE helps the budget.

There was some discussion about the **Personnel Report** but no concerns so Chris moved with 2nd by David to adopt the Personnel Report as presented; motion carried.

Mark has been representing the district at mediation meetings the past two days and wasn't back from those, so Francis gave the **Legal Update** as relayed by Mark. Today was to be the final day but as yet there is no resolution.

Legislative Report: David noted that Francis already talked about the legislature and that there isn't much else to report. He doesn't expect anything pertaining to education to happen during the Special Session.

The board had reviewed the check summaries for General Fund, ASB, and Capital Projects and, there being no concerns, David moved with 2nd by Chris to approve payments for General Fund, ASB and Capital Projects as presented; motion passed:

- **General Fund bills** for \$183,108.33 with warrants 67453 through 67571
- **ASB Fund bills** for \$13,080.60 with warrants 5930 through 5947
- **Capital Projects bills** for \$71,392.57 with warrants 500 through 512;
- **Payroll Fund bills** for \$345,964.73 with warrants 67572 through 67600 and \$711,764.12 by direct deposit.

There being no further business, Nikki adjourned the May 16, 2017 Regular Board Meeting at 7:48 p.m.

Chair

Secretary