

**Highland School District #203
Regular Board Meeting
Highland High School Classitorium
Tuesday, March 15, 2016 – 7:00 p.m.**

The **March 15, 2016, Regular Board Meeting** was called to order by Chair Chris Garent at 7:00 p.m. Others present included Board Members David Barnes, Lupita Flores and Matt Barker; Superintendent Mark Anderson; Director of Business and Operations Francis Badu; and Recording Secretary Julie Notman. Board member Nikki Keller entered the meeting at 7:39 pm.

Chris Garent led the **flag salute**.

There being no questions, comments or concerns, David moved, with 2nd by Lupita, to approve the **Minutes of the February 2, 2016 Work Study Session and the February 16, 2016 Regular Board Meeting**; motion passed.

COMMUNICATIONS

There was no **Public Comment**.

All Board members had the opportunity to review the **Administrator Reports** prior to the meeting. There were no questions.

Superintendent Mark Anderson presented information about **Classified School Employees Appreciation Week** this week, March 14-18, and Teacher Appreciation Week in May. He noted that the district would like to recognize and honor the good work by its employees and the board.

All board members had a chance to preview the **Administrator Reports**. There were no questions. There was a brief discussion about the Athletic report and the relatively high number of student athletes involved in spring sports.

UNFINISHED BUSINESS

There was no **Unfinished Business**.

NEW BUSINESS

Director of Business and Operations Francis Badu explained the reasoning behind the **Highland Scottie Athletics Post Season Policy** which is a straight per-diem procedure to replace the current practice of collecting receipts after an event. He noted that it is a clean, common-sense procedure that documents the [set per-diem] amount issued without having to collect receipts, which can be difficult and problematic. The board agreed that it is a good idea and to implement this procedure from this point forward.

Mark presented the **2016-2017 Instruction Calendar**. He noted that the calendar (Option B) was chosen with a strong majority count. There wasn't much difference between Option A and Option B and the board had an extended time of discussion regarding the deficiencies of Option B: mainly

that it puts the fall conference week right before Thanksgiving and during the first week of high school winter sports practice. Additionally, the high school drama performance has been held in recent years during that week which will need to be changed for 2016. It was agreed that the calendar needs to be chosen with the needs and best interest of our students in mind. David moved with 2nd by Matt to approve the calendar as is with the directive that the HHS drama Fall play dates be changed to a different week so as to not conflict with conference week.

Francis presented the **Budget Status/Enrollment and Operations Report** noting that enrollment is stable with six new enrollments and five student withdrawing. Student FTE is 1146 and the average has been 1145: we are 10 FTE above what was budgeted. The board expressed concern over two apparent drop-outs but it was noted that those students, stating they had plans to earn their GED at YVCC, requested and received a release from the District Office.

Regarding the budget, Francis noted that we are about \$940K above last year so we are tracking very well. Mark applauded Francis's work in keeping the district on budget and actually ahead and that we're doing a lot for the students. Francis noted that the district is looking at purchasing a 10 passenger van and is in negotiations with Ford but it could take several weeks for approval and delivery.

Nikki Keller in at 7:39 p.m.

Francis reported on the status of the new bus barn. We are looking at various estimates and propositions to bring down the cost including the option of contracting different aspects of the project separately such as the site work and the building of the structure. With this option plus paring back the amenities in the building the estimates come to within reason. Mark and Francis explained the costs associated with the work. Francis asked for and received approval from the board to utilize \$25,000-\$30,000 from the General Fund to supplement funding for the project as necessary.

Note: Discuss at next Work Study: MWC Upgrade Construction and Bus Barn Progress and Funding Options.

Mark presented the **Personnel Report** and noted that we have filled the K-3 Music Teacher position with a candidate found at the CWU Job Fair. He noted that with the easing of the Highly Qualified requirements, the district will look at utilizing teachers according to their various endorsements to offer more and/or varied classes. Mark noted that high school Principal Brandon Jensen is starting work on the 2016-2017 class schedule. Matt moved with 2nd by Lupita to approve the personnel report as presented. Nikki abstained from voting as she is on the report as a coach. Motion passed.

Mark described their day at the Job Fair in Spokane and some of the candidates with whom they spoke including an appealing potential candidate with endorsements in both science and mathematics.

David Barnes noted there is no **Legislative Report** due to the current special session.

The board members had a chance to review the payment of bills report and it was moved by Nikki, 2nd by David and 3rd by Matt, to approve payments of **General Fund bills** for \$184,178.93 with

warrants 65338 through 65473; the **ASB Fund bills** for \$12,963.90 with warrants 5711 through 5727; **Capitol Projects bills** for \$78,689.21 with warrants 366 through 369; and the **Payroll Fund bills** for \$319,517.07 with warrants 65474 through 65511 and \$593,892.25 by direct deposit as presented; motion passed.

There being no further business, Chris adjourned the Regular Board Meeting at 7:53 p.m.

Chair

Secretary