

**Highland School District #203
Special Board Meeting
Highland High School Classitorium
Tuesday, June 23, 2015, 7:00 pm**

The **June 23, 2015 Special Board Meeting** was called to order by Chair Chris Garent at 7:00 pm. Others present included Board Members Nikki Keller, David Barnes, Becky Laughery, Matt Barker, and Chris Garent; Superintendent Mark Anderson, Director of Business and Operations Francis Badu, Jim McNeil, Lupe Flores, Sharon Fisher, and Recording Secretary Julie Notman.

Matt led the flag salute.

Matt moved, with 2nd by Becky to approve the **minutes of the May 5, 2015 Board Work Study Meeting and the May 19, 2015 Regular Board Meeting**; motion passed.

Communications

None. No **Administrator Reports** in June.

Unfinished Business

None.

New Business

Mark presented the status of the **HAG Agreement for 2015-2017** which is up for renewal. The administrators were asked and agreed to extend the current contract to August 31, 2015 to allow adequate time to edit language in the contract. Becky moved, and David 2nd, to approve the extension; motion passed.

Jim McNeil presented the **Bond Delegation Resolution #9-14**, giving a concise explanation of the resolution. Adopting the resolution forms a contract between the district and the bond buyers. After a brief period of questions and answers, Nikki moved, and Becky 2nd, to approve Resolution #9-14; motion passed.

Mark reviewed the **Personnel Report**. There was a brief discussion about new hires, extra-curricular positions, and that the district is offering a \$1500 hiring bonus to new hires to only TIS utilizing Title II funds. Becky moved, and David 2nd, to approve the Personnel Report as presented; motion passed.

Jim McNeil left the Board Meeting room at 7:23 p.m.

Francis presented results for the **Architectural & Engineering** and **Project Management** bids. Six proposals were received for each. A five member selection team reviewed the proposals and

through a scoring process these were narrowed to two candidates each, which were interviewed. Loofburrow and Wetch Architects scored the highest for Project Management, and Monson Architects scored the highest for Architectural Engineering. After a brief discussion and explanation of the review and scoring process, Matt moved, and Nikki 2nd, to accept the bids of Loofburrow and Wetch Architects as Project Management firm, and Monson Architects as Architectural Engineering firm; motion passed.

Francis presented the **Bakery, Produce, and Dairy Bids**. He reported that we received two dairy bids: one from Terry's Dairy and one from McIlrath Family Farm; one produce bid from Food Services of America; and one bakery bid from Franz Bakery. He noted that Terry's Dairy was the more competitive bid. After a brief discussion Nikki moved, and Becky 2nd, to accept the dairy bid from Terry's Dairy, the produce bid from Food Services of America, and the bakery bid from Franz Bakery; motion passed.

Francis presented the **Budget Status, Enrollment and Operations** reports. He said the District's finances are looking pretty good and we might be able to pay the math curriculum adoption expenditure this fiscal year but wants to wait until July to see how things look then. Francis said enrollment is down a little at 1150 for June.

Mark presented a **Request for Overnight Travel** from Cross Country coach, Jeremy Gillespie for 5-10 team members to attend the Ocosta Cross Country Invitational in Westport, WA on Sept 11-12, 2015. After a brief discussion Nikki moved, with 2nd by Becky, to approve the request; motion passed.

Mark presented a **Request for Overnight Travel** from Pat Hazen for four FFA students to attend the FFA National Convention in Louisville, Kentucky on October 26-31, 2015. After a brief discussion, Becky moved, and Nikki 2nd, to approve the request; motion passed.

Becky said there is no **Legislative Report** this month.

Mark updated the Board on pending **legal** issues and answered questions.

After brief discussion, Becky moved, with 2nd by David, that they approve payment of the **General Fund bills** for \$169430.84 with warrants 63891 through 64040; the **ASB Fund bills** for \$8882.19 with warrants 5595 through 5621; **Payroll Fund bills** for \$293272.13 with warrants 64041 through 64084 and \$539255.26 by direct deposit as presented; motion passed.

There being no further business, Chris adjourned the Regular Board Meeting at 7:46 pm.

Chair

Secretary