

**Highland School District #203
Regular Board Meeting
Highland High School Classitorium
Tuesday, June 21, 2016 – 7:00 p.m.**

The **June 21, 2016, Regular Board Meeting** was called to order by Chair Chris Garent at 7:00 p.m. Others present included Board Members David Barnes, Nikki Keller, and Lupita Flores; Superintendent Mark Anderson; Recording Secretary Julie Notman; and staff members Bryanne Hoffee and Lisa Biddick. Director of Business and Operations Francis Badu was excused and Board member Matthew Barker was absent.

David led the **flag salute**.

The board members had had time to read the May meetings' minutes. There were no questions nor recommendations for amendments. David moved to accept the **minutes of the May 3, 2016 Work Study Session**, the **minutes of the May 17, 2016 Regular Board Meeting**, and the **minutes of the May 24, 2016 Special Board Meeting**; Lupita 2nd; motion passed.

COMMUNICATIONS

Public Comment: MWC 3rd Grade Teacher Bryanne Hoffee gave the board a copy of a letter she had written regarding the move under consideration of the third grade to TIS. She then read the letter to them as it was important to her that they hear her concerns in her own voice. She then elaborated a bit about her concerns. Nikki and Chris acknowledged her concerns and briefly explained the extensive process that will be taken to determine whether or not this move will happen. They also expressed appreciation that she came in person to share her concerns and encouraged her to encourage others to do the same.

Bryanne and Lisa left the meeting at 7:11 p.m.

All Board members had the opportunity to review the **Administrator Reports** prior to the meeting. There was some discussion about the successes noted in the TIS and HHS/HJH reports. Mark gave a brief explanation about state test scores noting that not all of the scores have been reported. When all scores are finalized a presentation will be given to the board. There were no other comments nor questions.

UNFINISHED BUSINESS

There was no **Unfinished Business**.

NEW BUSINESS

The board had all previewed from their packets prior to the meeting the **Overnight Travel Request** by Jeremy Gillespie for the Cross Country team to travel to Ocosta for an invitational. There was some clarification about payment for the costs of the trip. There being no other concerns nor questions, Nikki moved to approve the Overnight Travel Requests for the Cross Country team to Ocosta, with 2nd by David; motion passed.

The **Food Service Bid Recommendations** had been reviewed by the board in their pre-meeting packet. There were no questions nor concerns about this annual bid. Nikki moved to accept the Food Service Bid Recommendations as presented, Lupita 2nd; motion passed.

Mark presented **Resolution #10-15 Surplus/Obsolete Property**. Nikki asked and it was explained that a notice is put in the newspaper about the sale and then the property is available for viewing and sale on the advertised date, June 29 this year. It was noted that it is infrequent that anyone shows up to the sale. Lupita moved to approve Resolution #10-15 Surplus/Obsolete Property, David 2nd; motion passed.

Mark presented the **CTE Architect Fee Proposal** which the board had reviewed in their board packets. There ensued some discussion about Option 1 compared to Option 2, which is \$8500 and about a percentage point lower. It was noted that Monson Architects and Loofburrow are having an ongoing discussion regarding the need for commissioning; the board feels it is important to do it for a variety of reasons. Mark noted that Loofburrow thinks \$250/sf is a high estimate and that it will come down, and that he and Francis are often in contact with Loofburrow (project managers) for their input and expertise. Nikki moved to accept the CTE Architect Fee Proposal Option 2, (11.85%), with 2nd by Lupita; motion passed.

Mark gave the **HEA/PSE Negotiations Update** noting that he had earlier shared some information with the board about hiring a professional negotiator to assist in the process. He noted that the PSE proposals presented thus far equal \$250k in additional cost to the district plus a 2% increase in pay. The new language in insurance/health care requires extensive knowledge by someone familiar and up-to-date with it to avoid making a poor decision. His desire is for what is best for the district which led to hiring a negotiator, noting that most of the districts in the valley utilize a negotiation team. Nikki expressed confidence that this will save the district money overall and also save hard feelings on either side. The Board as a whole supported this decision.

Board Self Evaluation, Goals, Retreat Discussion: Mark raised the question of how and when the board might want to hold a board retreat, possibly in August. There was some discussion and it was tabled until the July Board Meeting. Mark noted we need a quorum for that meeting to adopt the 2016-17 budget. Chris, David and Lupita all stated that they will be able to attend, Nikki noted that she will be on vacation but will be available to call in if need be.

Francis was not present to talk about the **Budget Status/Enrollment and Operations Report** but the board had reviewed it in their board packets. There were no questions nor concerns presented.

Mark explained the **Personnel Report** which had one resignation and two Leave of Absence requests. There was some discussion about the resignation. Nikki moved to accept the June 21, 2016 Personnel Report as presented, David 2nd; motion passed.

David Barnes said there was nothing to report for the **Legislative Report**.

The board had previewed the check summaries for the General Fund, ASB, and Capital Projects. There were no concerns nor questions so David moved with 2nd by Lupita to approve payments of **General Fund bills** for \$176,438.99 with warrants 65804 through 65953; the **ASB Fund bills** for \$23,608.19 with warrants 5760 through 5793; **Capital Projects bills** for \$100,118.13 with warrants

378 through 384; and the **Payroll Fund bills** for \$317,496.64 with warrants 65954 through 65987 and \$591,393.49 by direct deposit as presented; motion passed.

There being no further business, Chris adjourned the Regular Board Meeting at 7:44 p.m.

Chair

Secretary