

**Highland School District #203  
HHS/HJH Library  
Tuesday, July 16, 2019**

**6:45 p.m.  
2019-2020 Budget Public Hearing**

At 6:45 p.m. Board Chair Nikki Keller convened the 2019-2020 Budget Public Hearing. Others present included Board Members David Barnes and Carlos López, Superintendent Mark Anderson, Director of Business & Operations Francis Badu, and Recording Secretary Julie Notman. There was no public present until 6:55 p.m. when MWC teachers Bryanne Hoffee and Lisa Biddick joined the meeting. Mark asked if there were any questions on the proposed 2019-2020 Budget. There being none, the Public Hearing on the 2019-2020 Budget was closed at 6:58 p.m.

**Regular Board Meeting-7:00 p.m.**

The **July 16, 2019, Regular Board Meeting** was called to order by Chair Nikki Keller at 7:00 p.m. Others present included Board Members David Barnes and Carlos López, Superintendent Mark Anderson, Director of Business and Operations Francis Badu, Highland staff Bryanne Hoffee and Lisa Biddick, and Recording Secretary Julie Notman.

The **flag salute** was led by Carlos López.

**2. APPROVAL OF MINUTES**

The board had read the minutes and there were no questions nor concerns. David moved to approve the **June 3, 2019 Work Study Session Minutes**, and the **June 18, 2019 Regular Board Meeting Minutes** as presented, 2<sup>nd</sup> by Carlos; motion passed.

**3. COMMUNICATIONS**

**a. Public Comment:** There was none.

**4. CONSENT AGENDA**

3<sup>rd</sup> Reading of New and Revised Policies. There were no questions nor concerns regarding any of the policies. Carlos moved to adopt the consent agenda as presented, David 2<sup>nd</sup>; motion carried:

Revised Policies: *#5253 Maintaining Professional Staff/Student Boundaries*  
*#3205 Sexual Harassment of Students Prohibited*  
*#5281 Disciplinary Action and Discharge*  
*#6100 Revenues from Local, State, and Federal*

**5. UNFINISHED BUSINESS**

There was none.

**6. NEW BUSINESS**

**a. Resolution #10-18 Adoption of the Budget for 2019-2020:** Francis said this is the annual resolution for approving the budget for the upcoming year plus a four-year projection. The board members had met with Francis and Mark individually for a thorough explanation of the budget and projection. There were no questions. David moved to adopt Resolution #10-18 Adoption of the Budget for 2019-2020, Carlos 2<sup>nd</sup>; motion passed.

**b. Resolution #11-18 Authorizing Appointment of Investment Officers:** This is another annual requirement. Francis reminded the board that this resolution gives authority for auditing officers, investing, and signing and voiding of warrants. Carlos moved to adopt Resolution #11-18 Authorizing Appointment of Investment Officers, David 2<sup>nd</sup>; motion passed.

**c. Budget Status/Enrollment and Operations Report:** Francis said that this budget report shows year-to-date activity through the end of June. The GF was \$1.182m, down about 200k from 2017-18, which was expected due to the reduction in levy revenue.

**d. Personnel Report:** Mark noted the amendment on the June 2019 Personnel Report: item 3-added language to Michelle Curry's appointment for 2019-2020 regarding funding. He said that HJH teacher Sandy Towell requested to transfer to the 5<sup>th</sup> grade ELA position and that was granted. This opens up an 8<sup>th</sup> grade ELA position, which has been posted. Kelly is interviewing tomorrow for the 4<sup>th</sup> grade ELA and is hopeful of finding a good candidate. David moved to approve the July 2019 Personnel Report, Carlos 2<sup>nd</sup>; motion passed.

**e. Legislative Report:** David said there was nothing to report.

**f. Payment of Bills-General, ASB, Capital Projects and Payroll.** The board had the opportunity to review the check summaries and found nothing of concern. Carlos moved with 2<sup>nd</sup> by David to approve payments for General Fund, ASB, CP, and Payroll as presented; motion passed:

- **General Fund bills** for \$244,645.77 with warrants 71447 through 71541
- **ASB Fund bills** for \$8,659.39 with warrants 6377 through 6390
- **Capital Projects** There were none.
- **Payroll Fund bills** for \$190,373.98 with warrants 71542 through 71562 and \$1,095,717.90 by direct deposit.

**g. August Board Meetings, Retreat Discussion:** Mark suggested to the Board that they forego the August Work Study Session and schedule a longer September session as more details for the coming year will be available by then. The Board agreed.

## **7. CALENDAR OF EVENTS:**

No Work Study Session in August so the next meeting will be regular monthly meeting on August 20. The September Work Study Session is Monday, September 9.

## **8. Adjournment:**

There being no further business, Chair Nikki Keller adjourned the July 16, 2019 Regular Board Meeting at 7:09 p.m.

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Chair

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Secretary