

**Highland School District #203
HHS/HJH Library
Tuesday, February 25, 2020**

Special Board Meeting-7:00 p.m.

The **February 25, 2020, Special Board Meeting** was called to order by Chair Nikki Keller at 7:00 p.m. Others present included Board Members David Barnes, Lupita Flores and Cindy Reed, Superintendent Mark Anderson, Director of Business and Operations Francis Badu, MWC teachers Lisa Biddick and Bree Hoffee, community member James Notman, and Recording Secretary Julie Notman. Board member Carlos López was absent.

The **flag salute** was led by Lupita Flores.

1a. Oath of Office: Lupita Flores, Cindy Reed:

Mark administered the oath of office to returning board member Lupita Flores and new board member Cindy Reed. Their terms will run until December 2023.

2. APPROVAL OF MINUTES

The board had read the minutes. David moved to approve the **January 13, 2020 Work Study Session Minutes** and **January 21, 2020 Regular Board Meeting Minutes** as presented, Lupita 2nd; motion passed.

3. COMMUNICATIONS

a. Public Comment:

Marcus Whitman teachers Lisa Biddick and Bree Hoffee shared the progress of the YVC teacher candidates that are in their classrooms. They stated the candidates recently finished the EdTPA (Teacher Performance Assessment), a very large project required by the state for obtaining a teaching certificate and now that that has been completed they are feeling much stronger as teachers. Each has progressed and grown significantly. They will soon each have a two-week period of solo teaching in the classroom.

b. Administrator Reports: There were no comments nor questions regarding the administrator reports.

4. CONSENT AGENDA

David moved, Lupita 2nd, to approve the Consent Agenda; motion passed.

New Policy:	<i>2145 Suicide Prevention</i>
	<i>3225 School-Based Threat Assessment</i>
Revised Policies:	<i>2030 Service Animals in Schools</i>
	<i>2413 Equivalency Credit for Career & Technical Education Courses</i>
	<i>3115 Students Experiencing Homelessness-Enrollment Rights and Services</i>
	<i>3416 Medication at School</i>
	<i>3422 Student Sports-Concussion, Head Injury and Sudden Cardiac Arrest</i>
	<i>4314 Notification of Threats of Violence or Harm</i>
	<i>5201 Drug-Free Schools, Community and Workplace</i>
	<i>6700 Nutrition, Health, and Physical Fitness</i>

5. UNFINISHED BUSINESS

a. Ratify HEA CBA: Mark reminded the board that they had discussed the CBA at the work study and now all that is needed is to ratify it. David moved, with 2nd by Lupita, to approve the Highland Education Association Collective Bargaining Agreement; motion passed.

5. NEW BUSINESS

a. 2nd Reading of New & Revised Policies:

David and Mark explained Policy 3423, which is now an ‘Essential’ policy and thus required to have, and the restrictions: that the parent must administer the medicine, none of which is stored onsite. The only requirement for the district is to provide a location for the parent and student. Policies will move to the 3rd Reading/Consent Agenda in March.

New Policy: *3423 Parental Administration of Marijuana for Medical Purposes*
Revised Policy: *2100 Educational Opportunities for Students with a Parent in the Military*

b. Budget Status/Enrollment and Operations Report:

Francis said the GF in January was \$1.268m, down from last year at this time (\$1.456m). The anticipated end of year balance is \$1.4m. We budgeted for 1105 FTE student enrollment but it has dropped below that and is currently at 1091. Enrollment drives funding. With the loss of enrollment, our funding is reduced and our staff ratio is overpopulated. We will need to keep an eye on it.

It is time to start buying replacement devices (laptops) as it has already been four years and units are getting broken or otherwise no longer serviceable. In April or May we will buy new units (1/4-1/3 of current stock) so the tech department can have time to get them set-up for student use by next school year. The goal is to get four-five years of service from the devices.

We recently bought a new SpEd bus as we had no backup for that bus. We will probably buy a new regular bus in a couple of years.

e. Personnel Report:

Mark explained the addition of omitted items on the November 2019 personnel report: Larry Nevers returned to FT after Carlos left and Evelia’s unpaid leave request was approved per her written request but omitted from the report.

The current personnel report was reviewed with two retirements: Margaret Lane and Linda Manske, one resignation: Reese Kerslake, and the list of spring sports coaches, most of which are renewals.

Cindy moved to adopt, Lupita 2nd to approve the corrected **November 19, 2019 Personnel Report** and the **February 25, 2020 Personnel Report**; motion carried.

f. Legislative Report:

Cindy reported that the Comprehensive Sexual Education bill did not pass the house but is still under consideration. The budget was released yesterday but many things are still being looked at.

g. Payment of Bills-General, ASB, and Payroll:

The board had the opportunity to review the check summaries and found nothing of concern. Lupita moved with 2nd by David to approve payments for General Fund, ASB, and Payroll as presented; motion passed:

- **General Fund bills** for \$190,210.56 with warrants 72376 through 72495
- **ASB Fund bills** for \$17,116.55 with warrants 6487 through 6513
- **Payroll Fund bills** for \$202,596.75 with warrants 72496 through 72511 and \$895,306.34 by direct deposit.

6. CALENDAR OF EVENTS:

Reviewed the dates on the calendar. March 2 is the work study and March 17, the regular board meeting.

7. Adjournment:

There being no further business, Chair Nikki Keller adjourned the February 25, 2020 Regular Board Meeting at 7:57 p.m.

Chair

Secretary