

**Highland School District #203  
Special Board Meeting  
Highland High School Classitorium  
Monday, December 19, 2016 – 7:00 p.m.**

The **December 19, 2016, Special Board Meeting** was called to order by Vice Chair Nikki Keller at 7:03 p.m. Others present included Board Members David Barnes and Lupita Flores; Superintendent Mark Anderson, and Recording Secretary Melissa Benicio. Board Members Chris Garent and Matt Barker were unable to attend and Director of Business and Operations Francis Badu was excused from the meeting.

Nikki led the **flag salute**.

After some discussion, David moved to approve the **Reorganization of the Board** as follows; Nikki Keller, Chair; David Barnes Vice Chair and Legislative Representative; Chris Garent will continue as the WIAA Representative and Matt Barker will continue as Title IX Representative; Lupita 2<sup>nd</sup>; motion passed.

The board members acknowledged that they had read the minutes from the November Board meeting. There were no questions nor recommendations for amendments. David moved to approve the **minutes of the November 7, 2016 Board Work Study Session and the November 15, 2016 Regular Board Meeting**, Lupita 2<sup>nd</sup>; motion passed.

### **COMMUNICATIONS**

The board had read the **Administrator Reports** and there were no questions nor concerns about any of the reports.

### **UNFINISHED BUSINESS**

**3<sup>rd</sup> Reading of Revised Policy #1420 Proposed Agenda and Consent Agenda.**

**3<sup>rd</sup> Reading of Revised Policy #2004 Accountability Goals.**

**3<sup>rd</sup> Reading of Revised Policy #2005 School Improvement Plans.**

**3<sup>rd</sup> Reading of Revised Policy #2020 Course Design, Selection, & Adoption of Instructional Materials.**

**3<sup>rd</sup> Reading of Revised Policy #2090 Program Evaluation.**

**3<sup>rd</sup> Reading of New Policy #2418 Waiver of High School Graduation Credits.**

**3<sup>rd</sup> Reading of Revised Policy #3240 Student Conduct Expectations and Reasonable Sanctions.**

The Board acknowledged reading these new and revised policies and agreed no editing is necessary. David moved to approve as presented, New Policy #2418 and Revised Policies #1420, #2004, #2005, #2020, #2090 and #3240 as is, with 2<sup>nd</sup> by Lupita; motion passed.

**2<sup>nd</sup> Reading of Revised Policy #3241 Discipline.** Mark reminded the board that this is the policy that is still under review at state level and so we will be on-hold with it until the state reaches a decision.

**2<sup>nd</sup> Reading of New Policy #5455 Social Media.** Mark reviewed the policy with the Board. It will remain as a 2<sup>nd</sup> reading on the agenda for the January Board Work Study in order to have a group discussion on it.

## NEW BUSINESS

Mark presented the following requests from the wrestling team for overnight trips:

Dec. 29<sup>th</sup>-Dec. 31<sup>st</sup> to Freeman, WA.

Jan. 6<sup>th</sup>-Jan. 8<sup>th</sup> to Castle Rock, WA.

Jan. 6<sup>th</sup>-Jan. 8<sup>th</sup> to Kelso, WA. with girls and JV boys

Jan. 16<sup>th</sup>-Jan. 18<sup>th</sup> to Deming, WA.

Jan. 20<sup>th</sup>-Jan. 22<sup>nd</sup> to Kalama, WA.

The Board's only concern was where they would be staying and if the girls would have a female chaperone. Mark reviewed the itinerary with them and noted that all wrestlers and coaches would stay at each school they are visiting, and the girls would be chaperoned by other teams' female chaperones. David moved to approve the overnight travel requests to Freeman, Castle Rock, Kelso, Deming and Kalama, Lupita 2<sup>nd</sup>; motion passed.

Mark presented **Resolution #5-16 MWC Electrical Upgrade Complete** and **Resolution #6-16 Highland High School Reroof Project** There were no questions nor concerns. David moved to approve Resolution #5-16 MWC Electrical Upgrade Complete and Resolution #6-16 Highland High School Reroof Project, Lupita 2<sup>nd</sup>; motion passed.

Mark presented the policies that are on the agenda for a 2<sup>nd</sup> Reading: *New Policy #2106 Program Compliance, Revised Policy #3115 Homeless Students: Enrollment Rights & Services, New Policy #4217 Effective Communication* and *Revised Policy #4220 Complaints against Staff or Programs*. Mark encouraged the Board to do a final revision before the 3<sup>rd</sup> reading.

Mark presented the **Budget Status/Enrollment and Operations Report**, the Board had no questions nor concerns with either of the reports.

Mark gave a brief **Facilities Update**; the transportation and maintenance staff are working hard to empty the current bus shop, there has been County permit delays and weather issues that have made it difficult to keep the project moving. Meanwhile we have purchased two sheds to store all tools and equipment for the shop and maintenance department, and everyone is working hard to stay within the timeline. Projected date for portables to be in place is for summer of 2017, there are three different providers that are being looked into.

Mark and the Board reviewed the **Personnel Report** and noted the retirement of a long time employee. There were no question about the report so David moved, Lupita 2<sup>nd</sup> to approve the Personnel Report; motion passed.

David said there was not much to report for the **Legislative Report**, they are waiting to hear if the McCleary proposal that was submitted will be approved.

The board had previewed the check summaries for General Fund, ASB, and Capital Projects. There were no concerns nor questions. David moved with 2<sup>nd</sup> by Lupita to approve payments of **General Fund bills** for \$170,447.38 with warrants 66717 through 66845; the **ASB Fund bills** for \$13,375.12 with warrants 5841 through 5858; **Capital Projects bills** for \$191,586.30 with warrants 460 through 471; and the **Payroll Fund bills** for \$324,145.45 with warrants 66846 through 66878 and \$597,123.93 by direct deposit as presented; motion passed.

There being no further business, Nikki adjourned the December 19, 2016 Special Board Meeting at 8:05 p.m.

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Chair

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Secretary