

**Highland School District #203  
HHS/HJH Library  
Tuesday, December 17, 2019**

**Regular Board Meeting-5:30 p.m.**

The **December 17, 2019, Regular Board Meeting** was called to order by Chair Nikki Keller at 5:35 p.m. Others present included Board Members Matthew Barker and David Barnes. Superintendent Mark Anderson, Director of Business and Operations Francis Badu, MWC staff Lisa Biddick and Bree Hoffee, HHS Leadership students (see attached sign-in sheet) and Recording Secretary Julie Notman. Board members Lupita Flores and Carlos López, and board-elect Cindy Reed were absent.

The **flag salute** was led by Matt Barker.

**1a. Reorganization of the Board:** Nikki reminded the board of the positions that had been decided at the work study session: Nikki-Chair, David-Vice Chair, Lupita-WIAA Rep, Carlos-Title IX Rep, Cindy-Legislative Rep. Matt moved to approve the Reorganization of the Board as presented, David 2<sup>nd</sup>; motion passed.

Nikki presented Matt with a card and a plaque in appreciation of his serving on the board for eight years. Matt gave a short farewell including his plans and hopes for the future with the HSD baseball program.

**2. APPROVAL OF MINUTES**

The board had read the minutes and Matt verified that the question about last month's personnel report had been resolved. David moved to approve the **November 4, 2019 Work Study Session Minutes and November 19, 2019 Regular Board Meeting Minutes** as presented, 2<sup>nd</sup> by Matt; motion passed.

**3. COMMUNICATIONS**

**a. Administrator Reports:** There were no comments nor questions about the reports. The Board was directed to contact the administrator if they had any.

**b. Public Comment:** MWC 3<sup>rd</sup> grade teacher Bree Hoffee gave a brief update about the teacher candidate students in her and 2<sup>nd</sup> grade teacher Lisa Biddick's classrooms. Those three students have finished their first YVC quarter and have grown noticeably in classroom management and investing in the students. Next quarter they have an important TPA project to complete. Bree and Lisa explained how they have been made adjunct professors at YVC as a means to build a bridge between YVC and classroom teachers and to mentor teacher candidates. In the future they may have the opportunity to teach classroom management and ELL curricula.

Matt asked the visiting leadership students why they were there. HHS senior Michael Wehnes explained that it is a requirement and that they were there to learn how [district] decisions are made and what 'goes on in the backbone of the community'.

**c. Association of Student Leaders Recognition:** Mark shared that he received a letter from the Association of Washington Student Leaders commending HHS teacher Stephani Kinney for her outstanding service to their student leadership programs when serving as a Senior/Team Counselor at Chewelah Peak High School Camp.

**d. WASBO CSBA – Francis Badu:** Mark read the letter from the Washington Association of School Business Officials notifying him that Francis has received the prestigious designation of a Certified School Business Administrator, CSBA. The group congratulated Francis for this achievement.

HSD Athletic Director/Dean of Students, Josh Borland joined the meeting at 5:45 p.m.

#### **4. CONSENT AGENDA**

3<sup>rd</sup> Reading of New and Revised Policies. There were no questions nor concerns regarding any of the policies. Matt moved to adopt the consent agenda as presented, David 2<sup>nd</sup>; motion carried.

New Policy:            *#6513 Workplace Violence Prevention*  
Revised Policies:    *#2410 High School Graduation Requirements*  
                              *#3245 Students and Telecommunication Devices*  
                              *#4040 Public Access to District Records*  
                              *#4210(A) Regulation of Dangerous Weapons*  
                              *#4215 Use of Tobacco, Nicotine Products and Delivery Devices*  
                              *#4235 Public Performances*  
                              *#6112 Rental or Lease of District Real Property*  
                              *#6605 Student Safety Walking, Biking, and Riding Buses to School*  
                              *#6700 Nutrition, Health, and Physical Fitness Policy*

#### **5. UNFINISHED BUSINESS**

There was none.

#### **5. NEW BUSINESS**

**a. Athletic 2B Classification:** AD Josh Borland said that the athletic classification schedule is 2020-2024 and shared a report listing the Free/Reduced figures for school districts that may or may not change classifications. Highland's low-income percentage for the 2018-2019 school year reduces the high school student count to 169.65 which will drop us into the 2B classification. He pointed out which districts will be in the new Eastern Washington conference, EWAC, many of which we have played in the past. Boys Soccer will remain in the 1A classification as there are not enough boys soccer teams in the new conference for a league. Matt asked if girls soccer could stay in 1A if the coach wanted them to but singling out one sport is not an option. We will still have non-league competitions with Naches, our local 'rival' school. The students at the meeting were asked what they thought and stated that it seems like a good idea and should result in more students turning out due to the prospect of more success in competitions. Competing in a more equal league will boost morale. Matt moved that we go with the new classification per the WIAA formula, David 2<sup>nd</sup>; motion passed.

**b. New ASB Club: Prevention Club:** Francis explained that new ASB clubs must have board approval. HHS teacher Stephani Kinney, Student Assistance Professional Stacey Beat, and a number of students have created a new ASB club for the promotion of good government, good sportsmanship, student activities, and the general welfare of the students of HHS with the purpose of creating a safe space for students to gather and organize school events and campaigns that raise awareness to the student body to make healthy choices and avoid the use of substances such as nicotine, marijuana, and alcohol. David moved to approve the ASB Prevention Club, Matt 2<sup>nd</sup>; motion passed.

**c. Budget Status/Enrollment and Operations Report:** Francis said we saw a big drop in fund balance at the end of November, from the drop to \$1.50 in the levy. Most districts are seeing this drop, which is significant from last year. Moving forward we will have to watch the budget carefully. Enrollment is not looking good either with another drop. We have 24 fewer students (equal to one classroom) enrolled than last year and are 15 FTE under what was planned for so our funding will go down.

**d. Personnel Report:** Mark pointed out the three unpaid leave requests, which are allowed per the PSE CBA. Matt moved, David 2<sup>nd</sup> to approve the **Amended November 19 2019** and the **December 17, 2019 Personnel Reports** as presented; motion carried.

**e. Legislative Report:** David said he attended the Leg dinner earlier this month. While the dinner was well-attended, only two of the four legislators were there. They had no good news, saying to not expect any increase in funding although there may be financial help to districts for paying for SEBB insurance for substitutes.

**d. Payment of Bills-General, ASB, and Payroll:** The board had the opportunity to review the check summaries and found nothing of concern. Matt moved with 2<sup>nd</sup> by David to approve payments for General Fund, ASB, and Payroll as presented; motion passed:

- **General Fund bills** for \$178,994.42 with warrants 72135 through 72239
- **ASB Fund bills** for \$9,932.23 with warrants 6449 through 6465
- **Payroll Fund bills** for \$31,604.65 with warrants 72240 through 72252 and \$900,741.41 by direct deposit.

**6. CALENDAR OF EVENTS:**

Reviewed the dates on the calendar. January's work study session will be on the 13<sup>th</sup>.

**7. Adjournment:**

There being no further business, Chair Nikki Keller adjourned the December 17, 2019 Regular Board Meeting at 6:14 p.m.

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Chair

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Secretary