

Highland School District #203
Regular Board Meeting
District Office
Tuesday, August 15, 2017 – 7:00 p.m.

The **August 15, 2017, Regular Board Meeting** was called to order by Chair Nikki Keller at 7:01 p.m. Others present included Board Members David Barnes and Lupita Flores; Superintendent Mark Anderson, and Recording Secretary Julie Notman. Board Members Matt Barker and Chris Garent were unable to attend. Director of Business and Operations Francis Badu was excused.

The **flag salute** was led by Lupita Flores.

Lupita had a question regarding the **minutes of the July 5, 2017 Regular Board Meeting** which was clarified. David moved and Lupita 2nd to approve the minutes as presented; motion passed.

COMMUNICATIONS

There was no **Public Comment**.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

District Optional Days: Mark reminded the Board about the upcoming Welcome Back/Inservice day on Aug. 22 and his invitation to the Board members to help with the Poverty Simulation. He noted that the administrators are volunteering to serve as ‘service providers’ for the simulation and encouraged the Board members to be a part of it also. Nikki is available to be there in the morning. Neither David nor Lupita are free that day.

Mark presented the **Budget Status and Operations Report** noting that we’re doing fine but things are tight. This month’s report is quite similar to last month’s. There were no questions nor concerns.

Mark gave a brief report on the portables. They will be able to start moving things into the unit at MWC tomorrow. There is one issue with the fire alarm system as the existing system is old and the new system cannot be tied into it. It will have to have a stand-alone system to satisfy inspection. The HHS units will be able to be moved into on Monday. Mark noted there was a delay with the sewer system due to encountering pipes and wires.

Legislative Report: David reported that there is nothing new, it is very quiet right now. The state still hasn’t passed a budget. It was noted that HEA negotiations start next Friday.

Personnel Report: Mark noted several changes including [classified] staff moving positions within the district which mainly have to do with needs and funding. Bilingual and migrant allocations are less than before. Mark and Kirsten worked on the budget quite a bit over the summer. One classified position that may be difficult to fill is that of the Home Recruiter/Records Clerk. The best fit would be someone who lives in district and knows the community. He pointed

out that one teacher has requested to work part-time this school year and there is one potential applicant but if no one applies, she will teach as usual. The Athletic portion of the Personnel Report was reviewed and discussed. David moved with 2nd by Lupita to approve the Personnel Report as presented; motion carried.

Chair Nikki asked for an update on the CTE building progress. Mark said it is coming along and will be a nice facility. Nikki commented that the remodel of the counseling office looks very nice. Mark also noted that one goal of HHS/HJH is to improve customer service and that they have a plan in place to do so.

The board had reviewed the check summaries for General Fund, ASB, Payroll, and Capital Projects and found nothing of concern. David moved with 2nd by Lupita to approve payments for General Fund, ASB, Payroll and Capital Projects as presented; motion passed:

- **General Fund bills** for \$135,107.34 with warrants 67895 through 67975
- **ASB Fund bills** for \$949.10 with warrants 5998 through 6004
- **Capital Projects bills** for \$426,821.26 with warrants 544 through 552;
- **Payroll Fund bills** for \$412,874.05 with warrants 67976 through 68004 and \$606,143.56 by direct deposit.

The Board/Admin retreat will be a topic for discussion at the September Work Study Session whose date needs to be confirmed, either September 11 or 12th due to the first Monday being the Labor Day holiday.

There being no further business, Nikki adjourned the August 15, 2017 Regular Board Meeting at 7:23 p.m.

Chair

Secretary