

**Highland School District #203
Regular Board Meeting
Highland High School Classitorium
Tuesday, August 19, 2014 – 7:00 p.m.**

The **August 19, 2014, Regular Board Meeting** was called to order by Chair Nikki Keller at 7:00 p.m. Others present included Board Members Becky Laughery, Chris Garent, David Barnes and Matt Barker; Superintendent Mark Anderson; Director of Business and Operations Francis Badu; Recording Secretary Lupe Paniagua; Principals Mindy Schultz, Brandon Jensen, Kelly Thorson, Russ Hill, Director of Student Services Barb Gilbert and Athletic Director/Asst. Principal Don Strother; were excused from the meeting.

Becky led the **flag salute**.

Becky moved, with 2nd by Chris, to approve the **minutes of the July 15, 2014 Regular Board Meeting**; motion passed.

COMMUNICATIONS

UNFINISHED BUSINESS

Director of Business and Operations Francis Badu presented the **Facility Rental Fees and Guidelines** for the 2014-2015 school year. After some discussion, Chris moved, with 2nd by Becky, to approve the facility rental fees and guidelines for the 2014-2015 school year as presented; motion passed.

Francis presented the 2nd *Reading of Revised Policy & Procedure 3510 ASB* and 2nd *Reading of Proposal Policy & Procedure 3515 Student Incentives*. After some discussion, the Board will take action in the next Regular Board Meeting.

Francis presented the 2nd *Reading of Proposal Policy & Procedure 6212 Credit Card*. After some discussion, the Board will take action in the next Regular Board Meeting.

Superintendent Mark Anderson informed the Board about the available date for the **Public Records Board Training** at ESD 105. The Board would like to explore more training options. They will discuss this item in the next work study session.

NEW BUSINESS

The Board decided to have the 2nd day of their Board Retreat on Wednesday, September 3, 2014 at 6:00 p.m. at Zesta Cucina. The Administrative team will be joining them.

Francis updated the Board about the ongoing study and survey being conducted by the Construction Services Group of ESD 112. He stated that a presentation will be made to the Board at a later date by the group. The Board further discussed the district’s **facility** priorities and new options, and asked Francis to look into services needed and pursue further cost analysis.

Francis shared with the Board the need to assign fund balance as the district plans for the future. He also spoke about and requested that the authority to assign is delegated to the district’s Superintendent. After some discussion, Becky moved, with 2nd by Chris, to **delegate authority** to the district Superintendent, Mark Anderson to assign fund balance for future projects as needed; motion passed.

Francis presented the **Budget Status/Enrollment and Operations Report** and said the July fund balances are \$1,307,904 for General Fund, \$69,481 for Capital Projects, \$1,134,241 for Debt Services, \$98,987 for ASB and \$618 for Transportation. Francis included ASB Fund balances for the Board to review. All questions were answered by Francis at that time. No enrollment report was presented.

Mark presented the **Personnel Report**. After some discussion, Matt moved, with 2nd by David, to approve the personnel report as presented, Nikki Keller abstained; motion passed.

Becky said she has no **Legislative Report** for this month.

After brief discussion, it was moved by Chris and 2nd by Becky, to approve payments of **General Fund bills** for \$85,383.59 with warrants 62188 through 62274; the **ASB Fund bills** for \$1,810.87 with warrants 5420 through 5423; and the **Payroll Fund bills** for \$339,593.95 with warrants 62275 through 62321 and \$541,950.65 by direct deposit as presented; motion passed.

There being no further business, Nikki adjourned the Regular Board Meeting at 7:55 p.m.

Chair

Secretary