

**Highland School District #203**  
**Board Work Study Meeting**  
**Highland District Office**  
**April 7, 2015, 7:00 a.m.**

Board Chair Chris Garent convened the Board Work Study Meeting at 7:01 a.m. Others present were Board Members Matt Barker, Becky Laughery and Nikki Keller; Superintendent Mark Anderson, Marcus Whitman Elementary Principal Russ Hill, Tieton Intermediate Principal Mindy Schultz, Junior High Principal Kelly Thorson, and Recording Secretary Melissa Benicio. Board Member David Barnes was unable to attend.

Russ and the admin team briefly updated the Board members regarding the different **Math Curriculum** textbooks that they have been looking into. So far they have three main publishers, they are:

- K-5
  - Envisions 2.0 – Pearson
  - Go Math – Houghton Mifflin
  - My Math – McGraw Hill
- 6-8
  - Go Math – Houghton Mifflin
  - Digits – Pearson
  - Glencoe Math – McGraw Hill
- HS
  - Algebra 1, Geometry, Algebra 2 (AGA) – Pearson
  - Algebra 1, Geometry, Algebra 2 (AGA) – Houghton Mifflin

They are hoping to make a final decision and present one to the Board by late April or early May. The admin team has also looked at what other schools around the valley are using to get an idea of what has worked best, so far there has been nothing negative on any of them. Teachers at each grade level have also had an opportunity to look at each one.

Russ, Mindy and Kelly left the meeting at 7:23 a.m. and Director of Business and Operations Francis Badu arrived.

Francis presented the **RFQ & RFP Drafts**. The Board had discussed changing the draft as presented, but after some research, Francis says we should keep it as is to comply with all standard language generically used in such documents. The Board also discussed having between five to six people on the interview committee for scoring. This will include up to two Board members, one community member, Francis Badu and Mark Anderson. Both the RFQ and RFP will be advertised at the same time. Francis also created a draft timeline suggesting dates for the selection process.

Francis presented an **Enrollment Projection** for the 2015-16 school year in preparation for next year's budget. Based on the 2015 graduating class and enrollment history, he is projecting to have 1,140 FTE's for the 15-16 school year. Nikki made a comment that she would like to have the budget based on 1,135 FTE's just in case enrollment is not at what is projected.

Transportation Supervisor Mark Williams arrived at 7:40 a.m.

Mark Williams voiced his concerns to the Board members about turning the current bus garage/maintenance shop into the new career and technical education facility if the Bond were to pass. He feels there are a lot of different aspects that are not being considered, such as the storage space for a variety of the maintenance vehicles that are used, a spacious area for bus inspections, etc. Mark and Francis drove around the Cowiche and Tieton area in search of a shop that could be rented out to the District to serve as the new bus garage/maintenance shop. There were only two that they could find that would possibly fit Mark's needs.

Mark Williams left at 7:57 a.m.

Francis and the Board discussed other storage options if there were no local shops available for rental.

Francis left at 8:02 a.m. and Student Services Director Barbara Gilbert and ELL Coordinator/Migrant Support Specialist Kirsten Lenz arrived.

Barb and Kirsten had recently attended the National Migrant Conference in Seattle and were presenters. Barb and Kirsten brought that same presentation for the Board to see. Kirsten passed out a power point handout and gave a brief explanation of all the services that they provide and of some of the student's situations that come to them for help. They also showed a video where migrant students from Highland were interviewed. They were asked how the program has helped them, what has been a challenge in school and if there was anything in the program that they would change. Students in the migrant program range from kinder to seniors getting prepared to graduate; some students also do credit retrieval to help them meet graduation requirements. Home Visitor Sybil Martinez is the one to interview families and follow procedures to see if they qualify under the migrant program. Barb invited all Board members to the graduation ceremony that will be held in May. Currently there are 18 migrant students that will be graduating.

Barb and Kirsten left at 8:39 a.m.

Mark asked the Board if there was anyone they could think of to nominate for the Community Leadership **WASA/SCR Awards Banquet**. The Board could not think of anyone at the time. Mark mentioned he had also asked the admin team if there were any community members that would volunteer and stood out in their buildings, but they couldn't think of anyone in particular

either. Mark asked the Board to keep an open mind about it before the deadline for nominations which is April 11, 2015.

Mark talked to the Board regarding a phone call he received from a concerned parent who received an Easter egg hunt flyer from the Highland Community Church in their students backpack. The parent believes it is not appropriate to send any type of flyer with any religious affiliation. The Board agreed and will look into putting a policy in place in order to avoid any future conflicts.

The Board Work Study meeting was adjourned at 9:03 a.m.

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Chair

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Secretary