

Highland School District #203
TES Library
Tuesday, November 21, 2023
Regular Board Meeting-7:00 p.m.

The **November 21, 2023, Regular Board Meeting** was called to order by Vice Chair David Barnes at 7:00 pm. Others present included Superintendent Mark Anderson, Board members Lupita Flores, Carlos López, Cindy Reed and Nikki Keller, Leadership students Jazmin Chavez, Isaac Dorantes, and Ivan Pineda, and Recording Secretary Julie Notman

The **flag salute** was led by Carlos.

2. APPROVAL OF MINUTES

No one had any questions or corrections. Carlos moved to approve the **October 2, 2023, Board Retreat and AM Board Meeting and the October 17, 2023, PM Regular Board Meeting Minutes**, as presented, Lupita 2nd; motion carried.

3. COMMUNICATIONS

a. Public Comment: None

b. Administrator Reports: The Board had read the reports and did not have any questions or comments.

4. UNFINISHED BUSINESS

a. None

5. NEW BUSINESS

a. Approval of Resolutions: Mark: these are the transfer of funds for making repayment on the loans. Carlos moved to approve **Resolution #1-23 Transfer of Funds-GF to DSF-November 2023, #2-23 Transfer of Funds-GF to DSF-June 2024, #3-23 Transfer of Funds-CP to DSF-November 2023, and #4-23 Transfer of Funds CP to DSF-June 2024**, Cindy 2nd, motion carried.

b. Budget Status /Enrollment and Operations Report: Mark, Francis is out of town. We're looking a little better than anticipated with the GF balance up a bit to \$1.8m, however this is \$184K lower than a year ago. Enrollment: We had four more enroll than withdrew, with the headcount at 1,075 and the FTE at 1,060. Budgeted for an FTE of 1023. There is often a decrease at this time of year so we're glad to see an increase.

b. Personnel Report: Mark: August and September Personnel Reports have corrections to include items that had been omitted. November's report includes the retirement of a bus driver, and two other classified staff resignations. We are anticipating other bus driver retirements, so we are advertising for replacements. We have an HS Math teacher, Chasda Clendinen-Watkins who will start 2nd semester in January. We are posting for an Operations Support person to assist in grounds, maintenance, and transportation. Extra-curricular includes the roster for winter sports. Cindy moved to approve the August 16, 2023, September 19, 2023, and November 21, 2023 Personnel Reports as presented, Lupita 2nd, motion carried.

c. Legislative Report: Cindy: Nothing to report.

g. Payment of Bills-General, ASB, Capital Projects, and Payroll: The Board had reviewed the warrants, there were no questions. Lupita moved to pay the General Fund, ASB, Capital Projects, and Payroll as presented, Carlos 2nd; motion passed.

- **General Fund bills** for \$279,232.05 with warrants 77612 through 77713.
- **ASB Fund bills** for \$10,184.78 with warrants 6989 through 7002.
- **Capital Project bills** for \$334,580.47 with warrants 726 through 729.
- **Payroll Fund bills** for \$223,862.76 with warrants 77714 through 77728 and \$1,034,564.12 by direct deposit.

6. CALENDAR OF EVENTS:

Early release today for the Thanksgiving break. The December AM meeting is moved to Monday, 12/11 and the PM meeting will be on 12/19.

7. ADJOURNMENT

There being no further business, Chair Nikki Keller adjourned the meeting at 7:12 pm.

Chair

Secretary